



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
April 23, 2018**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Nora Branch Library
8625 Guilford Avenue
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 18th Day Of April, 2018**

**JOANNE M. SANDERS
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. **Branch Manager's Report** – Delia Blanchard, Nora Branch Manager, will provide an update on their services to the community. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information. (at meeting)

5. Approval of Minutes

a. Regular Meeting, March 26, 2018 (enclosed)

b. Executive Session, April 6, 2018 (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Dr. David W. Wantz, Chair; Lillian L. Charleston, Joanne M. Sanders)

a. Report of the Treasurer – March 2018 (at meeting)

b. Resolution 14 – 2018 (Authorization to Issue a Request for Proposals for Integrated Library System Software and Services) (enclosed)

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)

a. **Briefing Report – Michigan Road Branch Construction Progress** (enclosed)

9. Library Foundation Update (Dr. Terri Jett, Library Board Representative)

10. Report of the Chief Executive Officer

a. **Dashboards and Statistics**

1) **Monthly Performance Dashboard – March 2018** – John Helling, Director, Public Services, will discuss the Dashboard. (enclosed)

b. **Progress Report on the Library’s Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)

c. **March Media Report** (enclosed)

d. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (15 – 2018)**

Enclosed.

UNFINISHED BUSINESS

11.

12. NEW BUSINESS

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

May, 2018 - To Be Determined

INFORMATION

14. Materials

a. **Joint Meeting of Library Board Committees Notes – April 10, 2018** (enclosed)

15. Board Meeting Schedule for 2018 (Notice of Date and Place of Meeting) and Upcoming Events

a. **Board Meetings for 2018** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*

b. **Library Programs/Free Upcoming Events updated through May 20, 2018** (enclosed)

c. **Joint Meeting of Library Board Committees** – Tuesday, May 8, 2018, at the Library Services Center, 2450 North Meridian Street, at **5:00 p.m.**

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, May 21, 2018, at the Irvington Branch Library, 5625 East Washington Street, at 6:30 p.m.

18. Other Business

19. Adjournment



NORA BRANCH LIBRARY

Who we are:

1 Area Resource Manager

1 Regional Branch Manager

4 FT Librarians

1 PT Public Service Associate II

1 Circulation Supervisor II

1 FT Library Assistant III

2 FT Library Assistant II

2 PT Library Assistants II

1 FTE hourly 19 hr. Library Assistant II

1 PT Library Assistant I

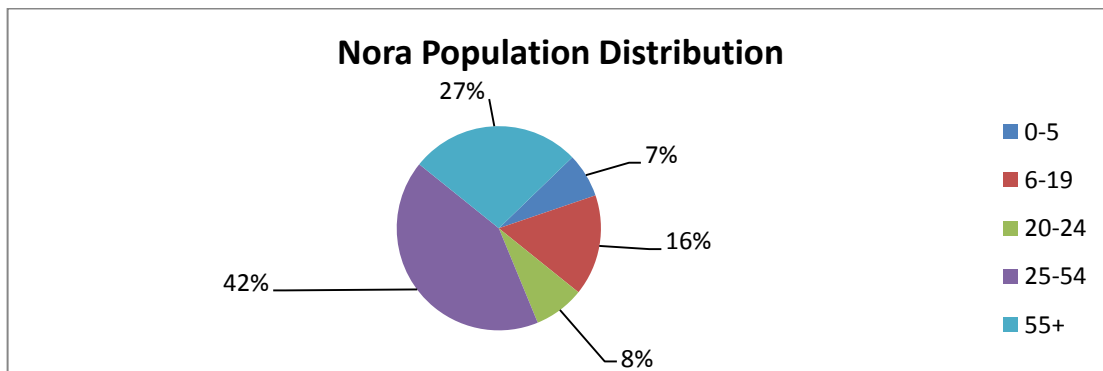
6 Pages

4 Adult Volunteers

1 Teen Volunteer

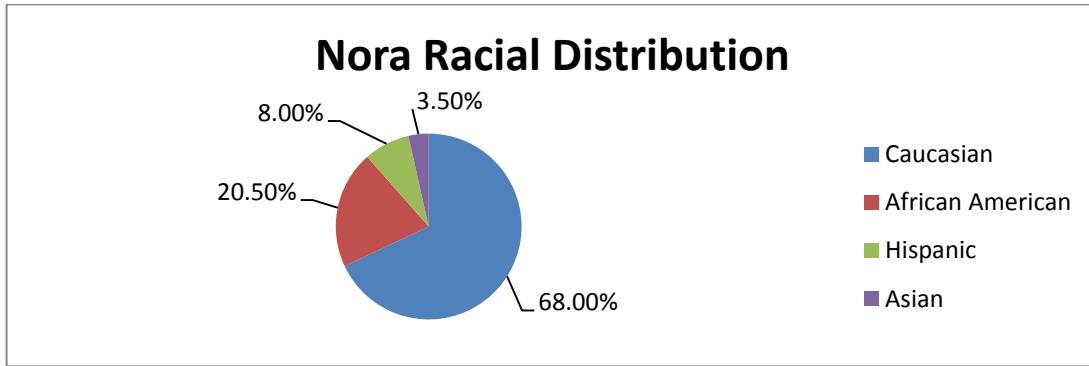


Who we serve:



The total base population is 47,452

Total number of households is 21,302



How we serve:

- 2,083 new borrowers registered in 2017.
- 210,319 door count in 2017.
- 375,083 items circulated in 2017
- 87,881 items in the collection.
- 41,447 computer users in 2017.
- 39,622 reference questions in 2017 .

OUR STORY

By the late 1960's it became apparent that there was a need for a new branch library to serve the rapidly expanding area of suburban Washington Township. In September 1968, Mr. and Mrs. Harrison Eiteljorg generously donated a 2.56 acre lot on the corner of 86th Street and Guilford Avenue for that purpose. The Nora library opened on July 1, 1971. An expansion was completed in 1990 which enlarged the original 15,000 square feet to approximately 17,500 square feet. Nora will be 50 years old in 2021 which fits very well with the 150th anniversary of the Nora community; also in 2021.

Collection

The Nora Branch Library serves an ethnically diverse community with a wide variety of interests and needs. Our collection is comprised of both print and non-print materials. We have a strong Russian, Chinese and Spanish language collection. Other languages include German, Japanese, Karen, Karenni, Burmese, Hindi, Arab and French, to name a few. We are presently working on strengthening our World Language Collection. Our senior population enjoys the large print collection and audio books.

Community

We work with the Washington Township schools and other community organizations to provide information and services to residents in our service area. We continue to be a part of and host the Refugee Immigrant Collaboration Committee which was created to assist the Burmese Refugee population and other refugees/immigrants who have moved to the Nora community. We also host the Nora Community Council meetings at Nora and present library updates at their monthly gatherings. Partnering with area businesses such as Global Gifts, Barnes and Noble, Lakeshore Learning and Benihana has been beneficial to all. We presently assist 4 Senior Centers with their book discussions and visit 4 preschools on a monthly basis for programs.

Prepared by:

Delia Blanchard

Nora Regional Branch Manager

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MARCH 26, 2018**

The Indianapolis-Marion County Public Library Board met at the Haughville Branch Library, 2121 West Michigan Street, Indianapolis, Indiana on Monday, March 26, 2018 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Ms. Sanders presided as Chairman. In the absence of Ms. Charleston, Rev. Robinson acted as Secretary.

2. Roll Call

Members present: Ms. Crenshaw, Dr. Jett, Rev. Robinson and Ms. Sanders.

Members absent: Ms. Charleston, Ms. Payne and Dr. Wantz.

3. Branch Manager's Report

Carol Schlake, Area Resource Manager, addressed the Board and provided an update on the Haughville Branch's services to the community.

At this time, Jeanine DeLashmit, Circulation Supervisor, described the recent renovations at the branch which included a new circulation desk, new carpeting and a new reference area. Changes have resulted in increases in reference assistance and patron use of personal devices and a dedicated area for the Job Center. Patrons have commented that the branch now feels more open and brighter.

4. Public Comment and Communications

a. Public Comment

Adrienne Opp, from the Near West Collaborative, thanked the Library for the renovations that have been completed at the Haughville Branch. She mentioned that it was important to note that the branch and its location in the area serve as a staple in the neighborhood's development efforts. She commented on the importance of the community room at the branch which provides a meeting place for community groups.

b. Dear CEO Letters and Responses were circulated for the Board's general information.

- c. **Correspondence** was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

- a. **Regular Meeting, February 26, 2018**

The minutes from the Regular Meeting held February 26, 2018 were distributed to the Board.

The minutes were approved on the motion of Dr. Jett, seconded by Rev. Robinson, and the "yes" votes of Ms. Crenshaw, Dr. Jett, Rev. Robinson and Ms. Sanders.

COMMITTEE REPORTS

6. Finance Committee (Dr. David W. Wantz, Chair; Lillian L. Charleston, Joanne M. Sanders)

- a. **Report of the Treasurer – January 2018** (*This item was presented at the meeting.*)

- b. **Report of the Treasurer – February 2018** (*This item was presented at the meeting.*)

Carolyn Adams, Accounting Manager, reviewed the information contained in the Report of the Treasurer for both January 2018 and February 2018. She explained the new format and pointed out that these Reports are now being generated by the Library's new accounting system, MUNIS.

Ms. Adams noted that the 2018 Revised Budget figures in the February 2018 Report includes the 2017 Purchase Orders that were rolled forward into 2018. The 2018 Revised Budget totals approximately \$46 million.

Rev. Robinson made the motion, which was seconded by Dr. Jett, that the January 2018 and February 2018 Reports of the Treasurer be filed for audit.

Motion carried.

The Reports are attached to, and made a part of, these minutes.

- c. **Resolutions for 2018 AHS/ILS and Multi-Facility Improvement Project**

Jackie Nytes, Chief Executive Officer, reviewed the information for Resolution 9 – 2018 (Approval of Preliminary Bond Reimbursement) and Resolution 10 – 2018 (Appropriation Resolution) as follows:

The Library seeks approval for a bond issue in the amount of \$5 million for the purchase and implementation of a new Integrated Library System, various facility improvement projects, removal and replacement of window flashing in the Library Services Center, opening day collections for the Brightwood, Michigan Road and Eagle branches, sorters for Central, Southport, Michigan Road, West Perry and Lawrence branches and the cost of issuance. The bond issue would be incorporated into the Library's long-term debt plan and keeps the debt tax rate at or below the current rate.

1) **Resolution 9 – 2018** (Approval of Preliminary Bond Reimbursement Resolution)

After full discussion and careful consideration of Resolution 9 – 2018, the resolution was adopted on the motion of Dr. Jett, seconded by Ms. Crenshaw, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Rev. Robinson and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

President Sanders adjourned the Regular Meeting.

2) **President Sanders will Convene a Public Hearing**

Ms. Sanders announced that this Public Hearing was being held to consider the Appropriation Resolution as discussed.

a) **To consider the Library's Appropriation Resolution as advertised on March 14, 2018 in the *Indianapolis Star* and the *Court and Commercial*.**

b) **Invite Public Comment from the Audience**

There were no comments from the audience or from any Board member.

President Sanders Closed the Public Hearing

President Sanders reconvened the Regular Meeting.

3) **Resolution 10 – 2018** (Appropriation Resolution)

At this time approval was requested for the Library to issue general obligation bonds in an original aggregate principal amount not to exceed \$5 million for the purpose of financing all or any portion of the 2018 AHS/ILS and Multi-Facility Improvement Project.

After full discussion and careful consideration of Resolution 10 – 2018, the resolution was adopted on the motion of Rev. Robinson, seconded by Ms. Crenshaw, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Rev. Robinson and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- d) **Resolution 11 – 2018** (Recommendation for the Purchase of Firewall Equipment, Installation, Maintenance and Subscription Services from Presidio Networked Solutions Group, LLC)

Deb Champ, IT Director, explained that the Library’s existing firewalls at Central Library and the Library Services Center, which serve as a network security system designed to prevent unauthorized access to or from a private network, are nearing eight years old. The purchase will allow the Library to take advantage of newer technology that makes firewalls smarter and keeps its knowledge base up to date. It’s anticipated that 85% of the total cost of \$200,254 will be reimbursed from USF E-rate funds.

After full discussion and careful consideration of Resolution 11 – 2018, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Dr. Jett, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Rev. Robinson and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

a. **Briefing Report – IndyPL Diversity Overview**

Katherine Lerg, Human Resources Director, discussed the Report that provided an overview of the Library’s diversity activities. She noted that this yearly Report provides a point-in-time snapshot of staff diversity and activities to achieve diversity goals in the areas of collection, doing business, services and workforce. In 2017, the Library showed slight increases in Asian and Black/African American staff demographics. It increased efforts to attract minority/women/veteran-owned business enterprise spending and broadened recruitment activities to attract more male and minority applicants. Ongoing assessment of diversity-related activities ensure that such activities align with the Library’s Strategic Plan and organizational principles.

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)

a. **Briefing Report –Michigan Road Branch Construction Progress**

Mike Coghlan, Facilities Projects Manager, explained that construction on the foundation for the new Michigan Road Branch has been completed. Preparation of the soils for placement of the concrete floor slab continues, and the process of selecting furniture has begun. The erection of structural steel is expected to begin next week.

b. **Briefing Report –April 2018 Action Item – Approval to Award a Construction Services Contract for the Central Library Garage Call Station Project**

Mr. Coghlan mentioned that the existing Central Library garage call stations, six per floor and one at the bottom of the ramp, which were installed when Central Library reopened in 2007, are in need of replacement. The estimated cost of this project is between \$75,000 and \$150,000. He advised that a recommendation on the selected vendor will occur at the April Library Board Meeting.

c. **Resolution 13 – 2018** (Approval to Award a Construction Services Contract for the Brightwood Branch Building Demolition Project) (*This item was presented at the meeting.*)

Mr. Coghlan noted that Library staff recommends that the Board approve awarding a construction services contract for the Brightwood Branch Demolition Project to Denney Excavating, Inc. for a total cost of \$85,000. There are four structures located on the site of the new branch that need to be completely removed. The goal is to remove them by May 1, 2018 in order to create a safe and secure site until construction begins this Fall.

After full discussion and careful consideration of Resolution 13 – 2018, the resolution was adopted on the motion of Rev. Robinson, seconded by Ms. Crenshaw, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Rev. Robinson and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

9. **Library Foundation Update**

March 2018 Library Foundation Update

Dr. Jett provided the Update for March 2018.

News: Congratulations to everyone involved in the Marian McFadden Memorial Author Lecture on Thursday, March 15, 2018. The Library Foundation is proud to support this nationally renowned series.

All Trustees should have received an invitation to the Library Foundation’s annual State of the Library breakfast on Tuesday, April 10, 2018. This year, we will be celebrating National Library Week and the 10th anniversary of the Eugene & Marilyn Glick Indiana Authors Award with keynote remarks by Adrian Matejka, Indiana’s Poet Laureate, 2015 Regional Winner of the Eugene & Marilyn Glick Indiana Author’s Award and an inspiration for the Center for Black Literature & Culture at Central Library. Please RSVP through the Eventbrite invitation or by contacting the Library Foundation at 317-275-4700 or foundation@indyplfoundation.org.

The Library Foundation thanks 168 individual donors who made gifts last month. The following are our top contributors who made gifts last month:

- Schmidt Associates
- Barnes & Thornburg, LLP
- Indiana Farm Bureau Insurance
- The Herbert Simon Family Foundation
- Allen Whitehall Clowes Charitable Foundation, Inc.
- Providence Outdoor Inc.
- WISH/WNDY/WIIH-TV
- Christel DeHaan Family Foundation
- Blue & Co., LLC
- Central Indiana Community Foundation
- Eli Lilly and Company Foundation, Inc.
- Indianapolis Indians
- Ritz Charles Inc.
- John Wiley & Sons, Inc.

This month, the Foundation provided funding for the following Library programs. All programs are system-wide unless otherwise noted:

Children's Programs

- Summer Reading Program
- ALA Great Stories Club (CEN)
- Curveside Ride
- Read to Me, Please (InfoZone)
- Tinker Kits: Tots to Teens

Cultural Programs

- Adult Summer Reading Program
- Branded Giveaways
- Indiana Youth Group Pop-Up Library (COL)
- Then and Now: The Portfolio Club & Printing in Indy
- World Language Book Giveaways

Collections and Technology

- Technology Literacy Series (E38)
- Lilly Digitization
- Little Library in the Lobby (GPK)
- Pop-Up Libraries: People's Health Center (SPK)

Lifelong Learning

- #CodeCafe @ Central MarketSpace
- Coffee, Cookies, Conversation and Celebration (InfoZone)
- Glendale Seed Library
- Plant-Based Workshops
- Spades Park Seed Library
- Warrant Book Club

Capital Projects

- College Avenue Aquarium

10. Report Of The Chief Executive Officer

a. Dashboards and Statistics

1) Monthly Performance Dashboard – February 2018

John Helling, Public Services Director, provided an update on information presented at the previous Board meeting. Mr. Helling pointed out in the charts how Door Count has increased with reliable peaks in the Summer at branches that saw renovations in the past few years. Some statistics, however, are skewed due to problems with door counters. He provided context on the monthly statistic of computer use which continues to show a decrease. He shared that the challenge is to adapt computer offerings to patron demands, while recognizing those who continue to need instruction on basic computer use. Other services statistics show walk-in visits up 10% year-to-date compared to 2017, web branch visits are down 17%, electronic circulation is up 2%, physical circulation is down 8%, database sessions are up 33% and searches are up 15% and new borrowers are up 3%.

b. Progress Report on the Library’s Strategic Plan

Chris Cairo, Director, Strategic Planning and Assessment, reviewed her Report. She described efforts to support patrons wherever they are on the digital journey. A recent Pew Research Center study shows that 11% of adults don’t currently use the Internet, which is a decrease from 15% in 2015 and from 48% in 2000. The Library continues to offer free computer classes on basic skills to advanced applications along with the Tinker Stations. The Library will continue to help school-age children and adults with little or no online access by providing free high-speed Internet access.

c. February Media Report

The February Media Report was presented to the Board. It highlighted coverage of IndyPL services and programs in all media formats.

d. Presentation of 2017 Annual Report

Kim Crowder, Communications Director, presented the 2017 Annual Report to the Board. The theme this year is “Celebrating our Past and Future” and showcases last year’s opening of the Center for Black Literature and Culture and Central Library’s 100th anniversary. In addition to the printed Report, patrons can also access it on the Library’s website.

e. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (12 – 2018)

After full discussion and careful consideration of Resolution 12 – 2018, the resolution was adopted on the motion of Rev. Robinson, seconded by Dr.

Jett, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Rev. Robinson and Ms. Sanders.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

11. None.

12. NEW BUSINESS

None.

AGENDA BUILDING

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April, 2018 – *No items were suggested.*

INFORMATION

14. Materials

a. **Joint Meeting of Library Board Committee Notes – March 13, 2018** were distributed to the Board members for their general information.

15. Board Meeting Schedule for 2017 (Notice and Place of Meeting) and Upcoming Events/Information

a. **Board Meetings for 2018** – *Current calendar will be updated, as necessary, and additional information highlighted.*

b. **Library Programs/Free Upcoming Events updated through April 22, 2018.**

c. **Joint Meeting of Library Board Committees** – Tuesday, April 11, 2018, at the Library Services Center, 2450 North Meridian Street, at **5:00 p.m.**

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, April 23, 2018 at the Nora Branch Library, 8625 Guilford Avenue, at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:45 p.m.

A DVD of this meeting is on file in the Library's administration office.

Rev. T. D. Robinson, Acting Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
APRIL 6, 2018

The Indianapolis-Marion County Public Library Board met in Executive Session at the Library Services Center, 2450 North Meridian Street, Indianapolis, IN on Friday, April 6, 2018 at 1:15 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Ms. Sanders presided as Chairman. Secretary Charleston was present.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson, Ms. Sanders and Dr. Wantz.

Members absent: None.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

a. Pursuant to IC 5-14-1.5-6.1(b)(2)(B) for litigation that is pending or has been threatened specifically in writing.

4. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 3:00 p.m.

Lillian L. Charleston, Secretary of the Board

CERTIFICATION

I, Lillian L. Charleston, Secretary of the Board, of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Lillian L. Charleston, Secretary of the Board



**Indianapolis-Marion County Public Library
Report of the Treasurer for March 2018
Prepared by Accounting for April 23, 2018 Board Meeting**

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INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED MARCH 2018

Revenue	Annual			
	2018 Revised Budget	Actual MTD 3/31/2018	Actual YTD 3/31/2018	% Budget Received
Property Taxes	33,405,356	-	-	0%
Intergovernmental	7,536,265	341,032	1,048,713	14%
Fines & Fees	788,340	64,781	187,524	24%
Charges for Services	536,140	46,099	129,808	24%
Miscellaneous	671,000	711,070	774,183	115%
Total	42,937,101	1,162,981	2,140,228	5%

Expenditures	Annual			
	2018 Revised Budget	Actual MTD 3/31/2018	Actual YTD 3/31/2018	% Budget Spent
Personal Services & Benefits	25,820,562	1,829,080	5,721,296	22%
Supplies	1,511,316	46,498	198,735	13%
Other Services and Charges	15,458,917	1,238,563	3,734,972	24%
Capital Outlay	4,121,199	252,058	770,950	19%
Total	46,911,994	3,366,199	10,425,954	22%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED MARCH 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$40,974,356	\$40,974,356	\$-	\$-	\$-	\$40,974,356
311300 PROPERTY TAX CAPS	(7,569,000)	(7,569,000)	-	-	-	(7,569,000)
Property Taxes Total	33,405,356	33,405,356	-	-	-	33,405,356
Intergovernmental						
332200 E-RATE REVENUE	250,000	250,000	12,803	64,026	-	185,974
335100 FINANCIAL INSTITUTION T	299,868	299,868	-	-	-	299,868
335200 LICENSE EXCISE TAX REVE	2,766,458	2,766,458	-	-	-	2,766,458
335400 LOCAL OPTION INCOME TAX	3,733,649	3,733,649	311,137	933,412	-	2,800,237
335500 COUNTY OPTION INCOME TA	205,100	205,100	17,092	51,275	-	153,825
335700 COMMERCIAL VEHICLE TAX	255,818	255,818	-	-	-	255,818
339000 IN LIEU OF PROP. TAX	25,372	25,372	-	-	-	25,372
Intergovernmental Total	7,536,265	7,536,265	341,032	1,048,713	-	6,487,552
Charges for Services						
347600 COPY MACHINE REVENUE	-	-	147	259	-	(259)
347601 PUBLIC PRINTING REVENUE	275,000	275,000	34,818	90,458	-	184,542
347602 FAX TRANSMISSION REVENU	32,000	32,000	6,344	16,802	-	15,198
347603 PROCTORING EXAMS	3,500	3,500	630	1,410	-	2,090
347604 PLAC CARD DISTRIBUTION	83,000	83,000	-	-	-	83,000
347605 USAGE FEE REVENUE	14,000	14,000	200	3,050	-	10,950
347606 SET-UP & SERVICE - TAXA	12,000	12,000	1,275	1,755	-	10,245
347607 SET-UP & SERVICE - NON-	15,000	15,000	795	2,189	-	12,811
347608 SECURITY SERVICES REVEN	18,000	18,000	1,410	3,510	-	14,490
347610 PARKING REVENUE	2,640	2,640	-	-	-	2,640
347620 CAFE REVENUE	6,000	6,000	-	-	-	6,000
347621 CATERING REVENUE	75,000	75,000	-	9,894	-	65,106
347609 EVENT SECURITY	-	-	480	480	-	(480)
Charges for Services Total	536,140	536,140	46,099	129,808	-	406,332
Fines & Fees						
351200 FINES	761,840	761,840	63,168	182,812	-	579,028
351201 OTHER CARD REVENUE	12,000	12,000	197	748	-	11,252
351202 HEADSET REVENUE	6,000	6,000	665	1,871	-	4,129
351203 USB REVENUE	6,000	6,000	610	1,650	-	4,350
351204 LIBRARY TOTES	2,500	2,500	140	443	-	2,057
Fines & Fees Total	788,340	788,340	64,781	187,524	-	600,816
Miscellaneous						
360000 MISCELLANEOUS REVENUE	6,000	6,000	181	744	-	5,256
361000 INTEREST INCOME	35,000	35,000	5,498	15,229	-	19,771
362000 FACILITY RTL REV - TAXA	125,000	125,000	13,687	34,200	-	90,800
362001 FACILITY RENTAL REV - N	72,500	72,500	970	8,100	-	64,400
362002 EQUIPMENT RENTAL REV -	-	-	750	843	-	(843)
362003 EQUIPMENT RENTAL REV -	2,500	2,500	380	840	-	1,660
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
392100 SALE OF SURPLUS PROPRT	5,000	5,000	40	60	-	4,940
396000 REFUNDS	5,000	5,000	3,175	7,662	-	(2,662)
399000 REIMBURSEMENT FOR SERVI	175,000	175,000	-	20,117	-	154,883
399001 INSURANCE REIMBURSEMENT	20,000	20,000	686,389	686,389	-	(666,389)
Miscellaneous Total	671,000	671,000	711,070	774,183	-	(103,183)
REVENUES Total	42,937,101	42,937,101	1,162,981	2,140,228	-	40,796,873
EXPENSES						

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED MARCH 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
Personal Services & Benefits						
411000 SALARIES APPOINTED STAF	16,106,437	16,160,732	1,163,028	3,565,011	54,295	12,541,426
412000 SALARIES HOURLY STAFF	1,770,890	1,770,890	115,141	325,447	-	1,445,443
413000 WELLNESS	30,000	30,000	20	20	-	29,980
413001 LONG TERM DISABILITY IN	35,000	35,000	3,521	10,357	-	24,643
413002 EMPLOYEE ASSISTANCE PRO	22,020	22,020	-	-	-	22,020
413003 TUITION ASSISTANCE	8,000	8,000	852	10,025	-	(2,025)
413100 FICA AND MEDICARE	1,367,616	1,371,770	91,582	278,953	4,154	1,088,663
413300 PERF/INPRS	2,272,649	2,280,359	(38,256)	495,795	7,710	1,776,854
413400 UNEMPLOYMENT COMPENSATI	7,000	7,792	-	307	792	6,693
413500 MEDICAL & DENTAL INSURA	4,100,000	4,100,000	489,894	1,025,919	-	3,074,081
413600 GROUP LIFE INSURANCE	34,000	34,000	3,297	9,462	-	24,538
Personal Services & Benefits Total	25,753,612	25,820,562	1,829,080	5,721,296	66,950	20,032,316
Supplies						
421500 OFFICE SUPPLIES - FAC/P	477,599	564,003	10,370	106,865	57,128	400,010
421501 PUBLIC DEVICES	149,000	149,256	-	184	256	148,816
421502 STAFF DEVICES	27,000	27,000	-	3,865	-	23,135
421600 LIBRARY SUPPLIES	219,210	228,671	5,473	15,944	22,643	190,083
421700 DEPARTMENT OFFICE SUPPL	190,350	226,610	23,109	40,442	49,085	137,083
422210 GASOLINE	40,000	42,498	3,634	5,086	17,341	20,071
422250 UNIFORMS	8,000	8,214	56	56	214	7,944
422310 CLEANING & SANITATION	165,000	187,412	3,854	21,013	37,157	129,242
429001 NON CAPITAL FURNITURE &	76,500	77,652	-	5,279	2,946	69,427
Supplies Total	1,352,659	1,511,316	46,498	198,735	186,769	1,125,812
Other Services and Charges						
431100 LEGAL SERVICES	219,000	256,488	50,113	85,839	-	170,649
431500 CONSULTING SERVICES	299,150	693,767	66,915	159,103	345,726	188,938
432100 FREIGHT & EXPRESS	5,500	7,069	253	661	4,475	1,933
432200 POSTAGE	68,150	68,874	189	370	3,153	65,350
432300 TRAVEL	38,830	38,830	998	3,731	-	35,099
432400 DATA COMMUNICATIONS	303,300	303,300	23,381	77,377	-	225,923
432401 CELLULAR PHONE	11,610	11,610	540	2,411	-	9,199
432500 CONFERENCES	100,000	100,000	4,550	5,455	-	94,545
432501 IN HOUSE CONFERENCE	45,000	45,180	543	1,922	900	42,358
433100 OUTSIDE PRINTING	259,789	279,526	1,176	31,798	20,597	227,131
433200 PUBLICATION OF LEGAL NO	1,550	1,550	112	356	-	1,194
434100 WORKER'S COMPENSATION	157,000	157,000	26,072	52,144	-	104,856
434200 PACKAGE	236,485	236,485	42,129	84,258	-	152,227
434201 EXCESS LIABILITY	10,001	10,001	1,779	3,558	-	6,443
434202 AUTOMOBILE	18,750	18,750	3,754	7,508	-	11,242
434500 OFFICIAL BONDS	1,000	1,000	-	-	-	1,000
434501 PUBLIC OFFICIALS & EE L	16,000	16,000	-	15,266	-	734
434502 BROKERAGE FEE	17,000	17,000	4,250	8,500	-	8,500
435100 ELECTRICITY	997,500	1,117,309	69,792	215,366	49,816	852,127
435200 NATURAL GAS	118,450	166,381	10,827	43,399	114,533	8,450
435300 HEAT/STEAM	382,200	451,694	31,620	109,917	341,777	-
435400 WATER	68,250	82,096	7,342	18,760	63,336	-
435401 COOLING/CHILLED WATER	475,860	500,860	26,033	72,437	405,287	23,137
435500 STORMWATER	20,330	20,330	-	-	20,330	-
435900 SEWAGE	77,040	93,767	10,813	26,191	65,402	2,174
436100 REP & MAINT-STRUCTURE	1,900,000	2,268,820	131,497	402,642	649,090	1,217,088
436110 CLEANING SERVICES	1,064,228	1,195,124	137,094	292,516	767,815	134,793
436200 REP & MAINT-EQUIPMENT	196,500	201,370	7,646	10,921	28,673	161,776
436201 REP & MAINT-HEATING & A	455,000	859,053	42,322	399,841	222,783	236,430
436202 REP & MAINT -AUTO	59,475	60,682	2,577	6,184	-	54,498

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 101- Operating Fund - Detailed Income Statement
MONTH ENDED MARCH 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
436203 REP & MAINT-COMPUTERS	439,620	443,295	7,160	139,483	105,731	198,081
437200 EQUIPMENT RENTAL	68,070	69,220	749	15,261	38,745	15,213
437300 REAL ESTATE RENTAL	470,271	470,271	37,513	121,288	-	348,983
439100 CLAIMS, AWARDS, INDEMN	25,000	25,000	-	-	-	25,000
439600 TRASH REMOVAL	56,372	64,872	6,832	17,771	51,851	(4,750)
439601 SNOW REMOVAL	354,080	413,948	50,901	260,912	106,784	46,251
439602 LAWN & LANDSCAPING	283,365	305,509	-	1,686	224,398	79,425
439800 DUES & MEMBERSHIPS	55,875	55,875	4,580	29,096	3,828	22,951
439901 COMPUTER SERVICES	91,790	133,066	274	16,121	37,158	79,787
439902 PAYROLL SERVICES	120,000	159,623	21,756	35,820	39,623	84,180
439903 SECURITY SERVICES	1,004,721	1,049,976	98,621	258,865	695,559	95,552
439904 BANK FEES/CREDIT CARD F	65,000	65,000	2,788	8,603	-	56,397
439905 OTHER CONTRACTUAL SERVI	544,237	581,763	72,255	103,212	362,532	116,019
439906 RECRUITMENT EXPENSES	20,500	20,500	623	1,779	-	18,721
439907 EVENTS & PR	34,200	35,700	6,157	6,534	1,526	27,641
439910 PROGRAMMING	75,500	77,900	150	9,235	41,040	27,625
439911 PROGRAMMING-JUV.	145,000	147,209	(6,025)	34,238	18,815	94,156
439912 PROGRAMMING ADULT - CEN	25,000	35,935	1,595	16,575	6,000	13,360
439913 PROGRAMMING EXHIBITS -	5,000	7,706	-	775	1,950	4,981
439930 MATERIALS CONTRACTUAL	2,000,000	2,000,000	-	-	-	2,000,000
439931 E-BOOKS	-	16,632	53,069	144,249	16,632	(144,249)
439932 E-AUDIO	-	-	23,863	70,217	-	(70,217)
439934 DATABASES	-	-	151,386	304,823	-	(304,823)
Other Services and Charges Total	13,506,549	15,458,917	1,238,563	3,734,972	4,855,865	6,868,080
Capital Outlay						
445200 VEHICLES	50,000	50,000	-	244	402	49,354
445300 CAPITAL - EQUIPMENT	55,000	63,972	3,688	7,263	11,231	45,478
445301 COMPUTER EQUIPMENT	290,000	290,000	-	-	-	290,000
449000 BOOKS & MATERIALS	2,165,000	2,167,000	173,510	600,055	2,000	1,564,945
449001 PERIODICALS & NEWSPAPER	120,000	120,000	2,348	3,540	-	116,460
449002 NON-PRINT	115,000	115,000	-	-	-	115,000
449003 CD'S	210,000	210,000	19,470	45,913	-	164,087
449004 DVD'S	940,000	940,000	51,698	109,901	-	830,099
449100 UNPROCESSED PAPERBACK B	137,000	150,227	1,344	4,035	102,220	43,972
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
Capital Outlay Total	4,097,000	4,121,199	252,058	770,950	115,853	3,234,395
EXPENSES Total	44,709,820	46,911,994	3,366,199	10,425,954	5,225,437	31,260,603

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
January 1 - December 31, 2018

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	PROJECTED APRIL	PROJECTED MAY	PROJECTED JUNE	PROJECTED JULY	PROJECTED AUGUST	PROJECTED SEPTEMBER	PROJECTED OCTOBER	PROJECTED NOVEMBER	PROJECTED DECEMBER	PROJECTED Y-T-D	REVISED BUDGET	Variance
Beginning Balance	\$ 18,921,220	\$ 16,466,412	\$ 13,136,608	\$ 11,005,957	\$ 8,251,149	\$ 10,301,899	\$ 19,013,050	\$ 15,871,517	\$ 12,464,097	\$ 9,282,440	\$ 7,224,082	\$ 8,597,003	\$ 18,921,220	\$ 18,921,220	
Receipts:															
Property Tax	-	-	-	420,000	5,130,000	11,152,678	-	-	-	1,275,000	4,825,000	10,602,678	33,405,356	33,405,356	-
Excise Tax	-	-	-	-	-	1,383,229	-	-	-	-	-	1,383,229	2,766,458	2,766,458	-
Financial Institution Tax	-	-	-	-	-	149,934	-	-	-	-	-	149,934	299,868	299,868	-
Commercial Vehicle Tax	-	-	-	-	-	127,909	-	-	-	-	-	127,909	255,818	255,818	-
In-Lieu-of Taxes	-	-	-	-	-	12,686	-	-	-	-	-	12,686	25,372	25,372	-
Local Option Income Tax (LOIT)	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	311,137	3,733,649	3,733,649	(0)
County Option Income Tax (COIT)	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092	205,100	205,100	0
Fines	64,155	55,488	63,168	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	63,487	754,192	761,840	(7,648)
Photocopier	58	55	147	-	-	-	-	-	-	-	-	-	259	-	259
Printers	25,763	29,877	34,818	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	296,708	275,000	21,708
Fax Transmissions	5,035	5,423	6,344	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	40,802	32,000	8,802
Headsets	617	589	665	500	500	500	500	500	500	500	500	500	6,371	6,000	371
USB	537	502	610	500	500	500	500	500	500	500	500	500	6,150	6,000	150
PLAC Dist.	-	-	-	-	-	83,000	-	-	-	-	-	-	83,000	83,000	-
Interest income	4,977	4,754	5,498	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	41,479	35,000	6,479
Library totes	149	155	140	200	180	500	275	195	150	150	120	100	2,313	2,500	(187)
Other Card Revenue	285	266	197	1,000	1,200	800	500	1,000	900	1,000	900	500	8,548	12,000	(3,452)
Miscellaneous	194	369	181	500	500	500	500	500	500	500	500	500	5,244	6,000	(756)
Proctoring Exams	435	345	630	300	400	500	500	300	100	300	300	300	4,410	3,500	910
Facility Rental	17,456	17,563	19,947	15,000	25,000	25,000	25,000	15,000	25,000	30,000	15,000	26,640	256,606	261,640	(5,034)
Catering Commission	-	9,894	-	500	4,000	5,000	6,000	-	10,000	14,000	17,000	5,500	71,894	75,000	(3,106)
Café Revenue	-	-	-	500	500	500	500	500	500	500	500	500	4,500	6,000	(1,500)
Reimbursement for Services	-	20,117	-	45,000	-	3,000	-	1,000	9,000	-	-	54,000	132,117	175,000	(42,883)
Insurance Reimbursement	-	-	686,389	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	701,389	20,000	681,389
Refunds	4,487	-	3,175	417	417	417	417	417	417	417	417	417	11,412	5,000	6,412
Erate Revenue	25,618	25,605	12,803	12,000	20,777	25,000	-	-	60,000	-	60,000	9,000	250,803	250,000	803
Grants/Contributions	-	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-
Sale of surplus property	-	20	40	-	-	-	-	-	2,000	-	2,000	-	4,060	5,000	(940)
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	477,996	499,251	1,162,981	918,299	5,605,856	13,393,535	681,574	441,794	531,449	1,744,749	5,344,619	12,796,775	43,598,878	42,937,101	661,777
Expenditures:															
Personal Services & Benefits	2,045,240	1,846,976	1,829,080	1,977,479	1,977,479	3,066,756	1,977,479	1,977,479	1,977,479	1,977,479	1,977,479	3,066,756	25,697,163	25,820,562	123,399
Supplies	72,458	79,779	46,498	152,559	92,559	112,559	212,559	212,559	82,559	162,559	152,559	97,218	1,476,429	1,522,491	46,062
Other Services and Charges	1,422,247	1,074,162	1,238,563	1,269,148	1,169,148	1,269,148	1,269,148	1,269,148	1,319,148	1,319,148	1,297,739	1,389,082	15,305,832	15,458,917	153,085
Library Materials Capital Outlay	179,926	338,967	252,058	273,920	315,920	233,920	363,920	390,027	333,920	343,920	543,920	418,920	3,989,337	4,121,199	131,862
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,719,871	3,339,884	3,366,199	3,673,107	3,555,107	4,682,384	3,823,107	3,849,214	3,713,107	3,803,107	3,971,698	4,971,977	46,468,761	46,923,169	454,408
Change in AP	787,067	(489,170)	72,567	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	\$ 16,466,412	\$ 13,136,608	\$ 11,005,957	\$ 8,251,149	\$ 10,301,899	\$ 19,013,050	\$ 15,871,517	\$ 12,464,097	\$ 9,282,440	\$ 7,224,082	\$ 8,597,003	\$ 16,421,801	\$ 16,051,338	\$ 14,935,152	

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY - CASH BALANCES
MONTH ENDED MARCH 2018**

Fund	Fund Name	Beg. Balance	Current Month Debits	Current Month Credits	END BALANCE	INVESTMENTS	TOTAL
101	GENERAL (OPERATING) FUND	* \$ 8,008,792	\$ 1,275,613	\$ (3,411,645)	\$ 5,872,761	\$ 5,133,197	\$ 11,005,958
102	EXCESS LEVY	-	-	-	-	-	-
103	UNUSED	-	-	-	-	-	-
104	FINES	(2)	112,021	(112,008)	11	-	11
190	BEECH GROVE	-	-	-	-	-	-
226	PARKING GARAGE	* 443,025	16,998	(19,442)	440,581	202,464	643,045
230	GRANT	496,125	101,218	(133,089)	464,255	-	464,255
245	RAINY DAY FUND	(787,692)	108	(6,548)	(794,131)	5,528,491	4,734,359
270	SHARED SYSTEM	137,445	1,331	(7,008)	131,768	309,427	441,196
290	CAFÉ & CATERING	-	-	-	-	-	-
301	B&I REDEMPTION FUND	491,218	174	-	491,391	1,462,423	1,953,814
321	B&I REDEMPTION FUND II	59,515	-	-	59,515	-	59,515
471	LIBRARY IMPROV RESERVE FUND	242,480	-	(6,563)	235,918	2,695,248	2,931,166
472	CONSTRUCTION	11,966	-	(7,500)	4,466	120,264	124,730
473	CAPITAL PROJECTS FUND	-	-	-	-	-	-
474	2014 MULTI-BRANCH FAC IMPROV	2,491	-	-	2,491	-	2,491
475	2015 BOND - RFID BOOKS AND MAT	(14,017)	500,000	(368,080)	117,903	1,000,000	1,117,903
476	2016 BOND - MICHIGAN ROAD	(86,605)	3,036,850	(1,895,009)	1,055,236	5,288,941	6,344,177
477	2017 BOND - BRIGHTWOOD	275,986	-	(19,886)	256,099	5,553,883	5,809,982
478	2017 BOND - EAGLE	7,113,589	6,000,000	(12,018,689)	1,094,900	6,003,004	7,097,904
800	GIFT	210,146	111,298	(49,282)	272,161	515,712	787,873
806	PAYROLL LIABILITIES	83,874	108,418	(80,569)	111,723	-	111,723
812	FOUNDATION AGENCY FUND	1,895	490	-	2,386	-	2,386
813	STAFF ASSOCIATION	4	-	-	4	-	4
814	SALES TAX	774	1,294	(6)	2,062	-	2,062
815	PLAC CARD REVENUE	34,601	4,095	-	38,696	-	38,696
Totals		\$ 16,725,609	\$ 11,269,909	\$ (18,135,322)	\$ 9,860,196	\$ 33,813,054	\$ 43,673,250

*Does not include Petty Cash on Hand in Fund 101 in the amount of \$6,424 and Garage Fund change in the amount of \$1,800.

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
MONTH ENDED MARCH 2018**

Chase Savings Account			Previous Month's Chase Savings Account Activity		
	Balance March 31, 2018	Interest Earned March 31, 2018		Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 363,535	\$ 117	Operating Fund	\$ 363,418	\$ 106
Library Improvement Reserve Fd	621	0	Library Improvement Reserve Fd	620	0
Shared System Fund	46,167	15	Shared System Fund	46,152	13
Grant Fund	437,669	141	Grant Fund	437,528	127
Parking Garage	304,568	98	Parking Garage	304,470	89
Bond & Interest Redemption Fd	537,932	174	Bond & Interest Redemption Fd	537,758	157
Total Chase Savings Account	\$ 1,690,491	\$ 545	Total Chase Savings Account	\$ 1,689,946	\$ 492
<i>The average savings account rate for March was 0.38%</i>			<i>The average savings account rate for February was 0.38%</i>		
Fifth Third Bank Investment Account			Previous Month's Fifth Third Bank Investment Account		
	Balance March 31, 2018	Interest Earned March 31, 2018		Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 3,585,488	\$ 3,707	Operating Fund	\$ 3,581,781	\$ 3,341
Library Improvement Reserve Fd	2,695,248	2,787	Library Improvement Reserve Fd	2,692,461	2,512
Shared System Fund	309,427	320	Shared System Fund	309,107	288
Gift Fund	515,712	533	Gift Fund	515,179	481
Construction Fund	120,264	124	Construction Fund	120,140	112
Parking Garage	202,464	209	Parking Garage	202,255	189
Rainy Day Fund	5,356,778	5,539	Rainy Day Fund	5,351,239	4,992
Bond & Interest Redemption Fd	1,031,424	1,066	Bond & Interest Redemption Fd	1,030,357	961
Total Fifth Third Bank	\$ 13,816,805	\$ 14,286	Total Fifth Third Bank	\$ 13,802,519	\$ 12,875
<i>The average investment account rate for March was 1.24%</i>			<i>The average investment account rate for February was 1.12%</i>		
Hoosier Fund Account Income			Previous Month's Hoosier Fund Account Income		
	Balance March 31, 2018	Interest Earned March 31, 2018		Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 1,535,841	\$ 1,658	Operating Fund	\$ 1,534,183	\$ 1,294
Rainy Day Fund	171,713	185	Rainy Day Fund	171,528	145
2017A Brightwood Project Fund	5,553,883	5,996	2017 Brightwood Project Fund	5,547,887	4,678
Total Hoosier Fund Account	\$ 7,261,438	\$ 7,840	Total Hoosier Fund Account	\$ 7,253,598	\$ 6,116
<i>The average Hoosier Fund account rate for March was 1.27%</i>			<i>The average Hoosier Fund account rate for February was 1.10%</i>		
TrustIndiana			Previous Month's TrustIndiana		
	Balance March 31, 2018	Interest Earned March 31, 2018		Balance February 28, 2018	Interest Earned February 28, 2018
Operating Fund	\$ 11,867	\$ 15	Operating Fund	\$ 11,852	\$ 13
2015 RFID Project Fund	1,000,000	-	2015 RFID Project Fund	1,250,000	-
2016 Michigan Road Project Fund	5,288,941	8,019	2016 Michigan Road Project Fund	6,780,923	7,394
2017B Eagle Project Fund	6,003,004	3,004	2017B Eagle Project Fund	-	-
Bond & Interest Redemption Fd	430,999	2,046	Bond & Interest Redemption Fd	428,953	1,831
Total TrustIndiana Account	\$ 12,734,811	\$ 13,084	Total TrustIndiana Account	\$ 8,471,727	\$ 9,238
<i>The average TrustIndiana account rate for March was 1.52%</i>			<i>The average TrustIndiana account rate for February was 1.43%</i>		

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
MONTH ENDED MARCH 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	\$12,168,828	\$12,168,828	\$-	\$-	\$-	\$12,168,828
Property Taxes Total	12,168,828	12,168,828	-	-	-	12,168,828
Intergovernmental						
335100 FINANCIAL INSTITUTION T	89,605	89,605	-	-	-	89,605
335200 LICENSE EXCISE TAX REVE	732,478	732,478	-	-	-	732,478
335700 COMMERCIAL VEHICLE TAX	76,445	76,445	-	-	-	76,445
339000 IN LIEU OF PROP. TAX	7,556	7,556	-	-	-	7,556
Intergovernmental Total	906,084	906,084	-	-	-	906,084
Miscellaneous						
361000 INTEREST INCOME	5,000	5,000	3,286	9,307	-	(4,307)
Miscellaneous Total	5,000	5,000	3,286	9,307	-	(4,307)
REVENUES Total	13,079,912	13,079,912	3,286	9,307	-	13,070,605
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	4,750	4,750	-	1,500	-	3,250
438100 PRINCIPAL	10,450,000	10,450,000	-	2,985,000	-	7,465,000
438200 INTEREST	2,357,485	2,357,485	-	457,699	-	1,899,786
Other Services and Charges Total	12,812,235	12,812,235	-	3,444,199	-	9,368,036
EXPENSES Total	\$12,812,235	\$12,812,235	\$-	\$3,444,199	\$-	\$9,368,036

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 245 - Rainy Day Fund - Detailed Income Statement
MONTH ENDED MARCH 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	\$30,000	\$30,000	\$5,724	\$16,220	\$-	\$13,780
Miscellaneous Total	30,000	30,000	5,724	16,220	-	13,780
REVENUES Total	30,000	30,000	5,724	16,220	-	13,780
EXPENSES						
Other Services and Charges						
431100 LEGAL SERVICES	75,000	75,000	3,753	4,698	-	70,303
431200 ENGINEERING & ARCHITECT	500,000	763,591	-	-	-	763,591
431500 CONSULTING SERVICES	203,000	234,625	800	1,300	30,325	203,000
433100 OUTSIDE PRINTING	-	-	-	2,100	-	(2,100)
439905 OTHER CONTRACTUAL SERVI	250,000	279,750	1,750	1,750	28,000	250,000
Other Services and Charges Total	1,028,000	1,352,966	6,303	9,848	58,325	1,284,794
Capital Outlay						
441000 LAND	480,000	487,500	867	1,037,246	7,500	(557,246)
443500 BUILDING	1,040,000	1,040,000	-	-	-	1,040,000
Capital Outlay Total	1,520,000	1,527,500	867	1,037,246	7,500	482,754
EXPENSES Total	\$2,548,000	\$2,880,466	\$7,169	\$1,047,094	\$65,825	\$1,767,548

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
MONTH ENDED MARCH 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	\$26,000	\$26,000	\$2,787	\$7,917	\$-	\$18,083
Miscellaneous Total	26,000	26,000	2,787	7,917	-	18,083
REVENUES Total	26,000	26,000	2,787	7,917	-	18,083
EXPENSES						
Other Services and Charges						
431100 LEGAL SERVICES	-	-	428	2,678	-	(2,678)
436100 REP & MAINT-STRUCTURE	250,000	250,000	-	-	-	250,000
438400 ISSUANCE COSTS	-	-	1,845	1,845	-	(1,845)
Other Services and Charges Total	250,000	250,000	2,273	4,523	-	245,478
Capital Outlay						
444500 BUILDING IMPRVMENTS & U	150,000	150,000	-	-	-	150,000
444501 COMPUTER SOFTWARE	-	357,531	-	10,639	346,892	-
445300 CAPITAL - EQUIPMENT	-	415,871	2,040	13,243	403,114	(486)
Capital Outlay Total	150,000	923,402	2,040	23,882	750,006	149,514
EXPENSES Total	400,000	1,173,402	4,313	28,404	750,006	394,992

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Fund 226 - Parking Garage - Detailed Income Statement
MONTH ENDED MARCH 2018

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Miscellaneous						
361000 INTEREST INCOME	\$2,000	\$2,000	\$308	\$854	\$-	\$1,146
Miscellaneous Total	2,000	2,000	308	854	-	1,146
Charges for Services						
347610 PARKING REVENUE	367,000	367,000	16,025	43,828	-	323,172
347611 EVENTS PARKING	12,000	12,000	875	1,125	-	10,875
Charges for Services Total	379,000	379,000	16,900	44,953	-	334,047
REVENUES Total	381,000	381,000	17,208	45,807	-	335,193
EXPENSES						
Other Services and Charges						
432400 DATA COMMUNICATIONS	700	700	359	1,038	-	(338)
439904 BANK FEES/CREDIT CARD F	-	-	627	2,004	-	(2,004)
431501 PARKING GARAGE CONTRAC1	-	-	1,000	3,000	-	(3,000)
434201 EXCESS LIABILITY	-	-	440	1,320	-	(1,320)
439905 OTHER CONTRACTUAL SERV	-	-	3,939	12,254	-	(12,254)
436200 REP & MAINT-EQUIPMENT	-	-	131	131	-	(131)
OTHER TO BE ALLOCATED	244,300	244,300	638	638	-	243,662
Other Services and Charges Total	245,000	245,000	7,134	20,385	-	224,615
Supplies						
421200 PRINTER SUPPLIES	-	-	-	147	-	(147)
421500 OFFICE SUPPLIES - FAC/P	-	-	282	966	-	(966)
Supplies Total	-	-	282	1,113	-	(1,113)
EXPENSES Total	\$245,000	\$245,000	\$7,416	\$21,497	\$-	\$223,503

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances - Corrected
As of March 31, 2018

Construction Fund Cash Balances

Fund 474 - Restricted - E. Washington, Southport, Warren	2,491.45
Fund 475 - Restricted - RFID Project	1,117,693.23
Fund 476 - Restricted - Michigan Road Project	6,276,678.08
Fund 477 - Restricted - Brightwood Project	5,809,982.38
Fund 478 - Restricted - Eagle Project	7,097,903.56
Foundation	124,729.78
Total Construction Fund Cash Balances	<u>20,429,478.48</u>

Construction Fund Classification Breakdown

Fund 474 - Restricted - E. Washington, Southport, Warren	2,491.45
Fund 475 - Restricted - RFID Project	1,117,693.23
Fund 476 - Restricted - Michigan Road Project	6,276,678.08
Fund 477 - Restricted - Brightwood Project	5,809,982.38
Fund 478 - Restricted - Eagle Project	7,097,903.56
Foundation - Assigned - Central	124,729.78
Total Construction Fund Breakdown	<u>20,429,478.48</u>

Summary of Classifications

Total Restricted	20,304,748.70
Total Assigned	124,729.78
Total of All Classifications	<u>20,429,478.48</u>

Summary of Project Activity

PROJECT	*** ADJUSTED					
	ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN P.O.	UNEXPENDED
Fund 474 - Restricted - E. Washington, Southport, Warren	5,053,406.80	0.00	11,100.00	5,050,915.35	1,840.24	651.21
Fund 475 - Restricted - RFID Project	2,000,000.00	118,289.53	136,724.32	882,306.77	630,252.04	487,441.19
Fund 476 - Restricted - Michigan Road Project	7,653,941.41	395,008.54	627,812.25	1,377,263.33	5,260,958.91	1,015,719.17
Fund 477 - Restricted - Brightwood Project	5,998,883.17	19,886.38	24,898.04	188,900.79	374,019.52	5,435,962.86
Fund 478 - Restricted - Eagle Project	7,746,627.55	18,689.30	538,022.15	621,727.74	4,735,413.92	2,389,485.89
Major Repairs & Maintenance	3,453,012.87	7,500.00	7,500.00	3,344,887.93	73,275.00	34,849.94
Central Technology	6,852,536.01	0.00	0.00	6,835,931.17	15,969.12	635.72
Total Expenditures	<u>38,758,407.81</u>	<u>559,373.75</u>	<u>1,346,056.76</u>	<u>18,301,933.08</u>	<u>11,091,728.75</u>	<u>9,364,745.98</u>

	*** BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
* Estimated Future Interest Earnings - Foundation	14,849.70	124.34	353.22	14,849.70	0.00
** Estimated Future Interest Earnings - Fund 474	24,106.15	0.00	0.00	24,106.15	0.00
** Estimated Future Interest Earnings - Fund 476	88,941.41	8,018.72	23,258.01	88,941.41	0.00
** Estimated Future Interest Earnings - Fund 477	53,883.17	5,996.24	15,715.54	53,883.17	0.00
** Estimated Future Interest Earnings - Fund 478	30,000.00	3,003.75	3,003.75	3,003.75	26,996.25

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.

*** Adjusted Original Budget includes previously unallocated interest from previous months and current month. It is also included in Est Future Interest Budget.



Board Action Request

6b

To: IMCPL Board

Meeting Date: April 23rd, 2018

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: April 23rd, 2018

Subject: Authorization to Issue a Request for Proposals for Integrated Library System Software and Services – Resolution 14-2018

Recommendation: The Board Finance Committee recommends Board approval for the attached action (Resolution 14-2018) to authorize Library staff to issue a Request for Proposals for the purchase, implementation and training services for new Integrated Library System software.

Background: Library staff seeks Board approval to request proposals from qualified Vendors to provide an integrated library system (ILS) for its Central and 23 branch libraries, as well as our growing Shared System, currently comprised of 47 public, private, and parochial schools and two art museums that share our ILS.

An ILS includes separate software functions called modules, each of them working together with a unified look and feel. These modules include

- circulation (lending materials to patrons and receiving them back),
- acquisitions (ordering, receiving, and invoicing of materials),
- cataloging (classifying and indexing materials),
- inter-library loan (borrowing materials from another library on behalf of patrons),
- serials (tracking magazine, journals, and newspaper holdings),
- reporting.

IndyPL and our Shared System members currently use SirsiDynix's Horizon software system which is hosted in-house. Horizon has been in place since 2000. To keep reasonably up to date, IndyPL has installed updated components of the ILS, such as the Horizon on-line catalogue in 2005 and Enterprise discovery catalogue for use by our patrons in 2017.

For the past 20 years technological advancements to ILS software have been made to improve library operational efficiency in materials ordering, integration of electronic resources, vastly improved searching capabilities and work flow and connectivity with other services. With the help of a consultant, system requirements have been created and staff and public opinions were gathered through surveys. In light of

the technological advancements that have been made to ILS software and services over the past 20 years, Library staff find it prudent to conduct an RFP to request proposals from vendors to replace our current ILS.

Library staff and its attorney will prepare a Request for Proposals to be issued in May 2018. Responses will be due in June 2018. A Library ILS Evaluation Committee made up of various departments will evaluate all proposals received. After the initial proposal evaluation, the Library will invite vendors to conduct a one-day demonstration for all interested library and school staff.

The selection results will be reported to the Finance Committee at its August 2018 meeting. The goal is to have the contract completed and ready for implementation to begin December, 2018, with a planned go-live July, 2019.



Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 14-2018
AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS FOR
INTEGRATED LIBRARY SYSTEM SOFTWARE AND SERVICES
April 23, 2018**

WHEREAS, the Library currently uses the Horizon software system for its Integrated Library System (ILS), which ILS is hosted in-house and has been used by the Library and its Shared System members since 2000; and

WHEREAS, The Library also has utilized additional and updated components of the ILS such as an on-line catalogue for its collection since 2005, and an Enterprise discovery catalogue since 2017; and

WHEREAS, over the past 20 years substantial technological advancements to ILS software systems and services have been developed to improve library operational efficiency in materials ordering, integration of electronic resources, searching capabilities and work flow and connectivity with other services, among other advancements in ILS systems, and as a result of the advancements and the benefits of improved technology, Library staff find it prudent at this time to initiate the Request for Proposals (RFP) process to request proposals from qualified vendors to replace the current Library ILS; and

WHEREAS, with the assistance of a consultant familiar with ILS technology, service offerings and system needs, Library staff has created ILS system specifications and requirements, and staff and public opinions have been gathered through a survey process to obtain input on current library catalog needs, all of which was deemed necessary and prudent prior to initiating the RFP process for replacement of the Library ILS; and

WHEREAS, the Library is requesting authorization from the Board of Trustees to issue a Request for Proposals for Integrated Library System software and services; and

WHEREAS, the Library will evaluate and prepare documentation on the proposals received from interested vendors and present an evaluation in the form of a recommendation to the Board of Trustees.

IT IS THEREFORE RESOLVED that the Library is authorized to issue a Request for Proposals for system-wide Integrated Library System software and services and present a recommendation to the Board of Trustees.



Board Briefing Report

8a

To: IndyPL Board
Facilities Committee

Meeting Date: April 23, 2018

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Michigan Road Branch Construction Progress

Construction Progress for March 2018

Erection of the structural steel frame has begun and the building starting to take shape.



Project Site on April 10, 2018 View from the southwest showing the installation of steel columns, beams and roof joists.

Facilities Briefing Report

To: Facilities Committee, Item 8a
From: Sharon Smith, Facilities Director
Re: Michigan Road Branch Construction Progress
Date: April 23, 2018



Project Site on April 5, 2018 with the completed stone base for the concrete slab and the placement of the crane.

Fixtures, Furniture, and Equipment Selection Process

IndyPL and the design team have started the process for selection of furniture for the Project, with the plan to have the documents ready for quotes in May with award at the June 2018 Board Meeting

Construction Schedule Update

Begin Structural Steel Frame	April 5, 2018
Complete Exterior Masonry	May 25, 2018
Complete Interior Framing	June 29, 2018
Substantial Completion	October 24, 2018

Summary Construction Budget Update

Project funded by the 2016 Construction Bond (Fund 476)	
Furniture Budget	\$224,000
Construction Contingency	\$589,000
<u>Expenses to Contingency</u>	<u>\$156,712</u> Unsuitable soils
Remaining Contingency	\$432,287
Percent Remaining Contingency	73%

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: Michigan Road Branch Construction Progress

Date: April 23, 2018



Project Site on April 10, 2018 View looking northwest of the saw-tooth seating area.



Project Site on April 10, 2018 View looking north through the concourse.



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 4/23/18
From: The Indianapolis Public Library Foundation
Subject: April 2018 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News: The 2018 State of the Library was held on April 10. Our guests enjoyed updates from Jackie Nytes, Roberta Jagers and a keynote by Adrian Matejka. Matejka is the Poet Laureate of Indiana and wrote a poem specifically for the occasion. I had a great time and want to thank Lillian Charleston and Pat Payne for attending also.

Book-lovers and authors from 21 states and Canada submitted more than 200 nominations for 140 authors, including 95 authors who had never been nominated before, for the 10th annual Eugene & Marilyn Glick Indiana Authors Award. The nine-member statewide Award Panel will select a National Author winner, Regional Author winner and three Emerging Author finalists to be announced in mid-July

The Library Foundation thanks 123 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank them, the Library Foundation would be grateful.

Central Indiana Community Foundation
BKD, LLP
Woodley Farra Manion Portfolio Management, Inc.
Blue & Co., LLC
Comcast
Lewis Wagner, LLP
Amica Insurance
Minde Browning Memorial Fund
Louise Lage Kirtland and Hugh C. Kirtland Endowment Fund
Tracy L. Haddad Foundation

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

Summer Reading Program
On the Road to Reading
Early Childhood Conference
1,000 Books by Kindergarten
Animal Programs

Cultural Programs

Classical Concerts (CEN)
Earth Friendly Festival (GPK)
East 38th Street Summer Art Program (E38)
Hometown Roots
If We Don't Tell Stories We Don't Exist: Indianapolis Photo Essay
Near West Community Day and other NW Festivals
Northeast Corridor Community of Readers: 5th Annual Author Fair & Author Spotlight Series
Program Food
Summer Reading Art/Music Workshops
Summer Reading Kickoff (BTW)
Summer Reading Kickoff (SPK)
Summer Reading Kickoff (FHS)
Summer Reading Kickoff (GPK)
West Indianapolis Community Day
Young Adult Author Visits 2018
Lilly Center for Black Literature & Culture

Collections and Technology

Clowes Digitization II
Lilly City Digitization
The Public Collection

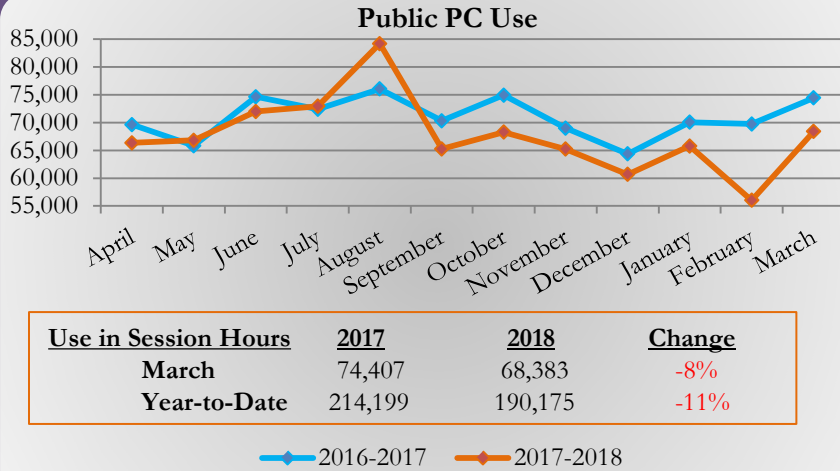
Lifelong Learning

Cyberia Technology Instructional Series (E38)
E38's Community Engagement Conversations/Forums (E38)
E38's Nonprofit Series and Foundation Collection (E38)

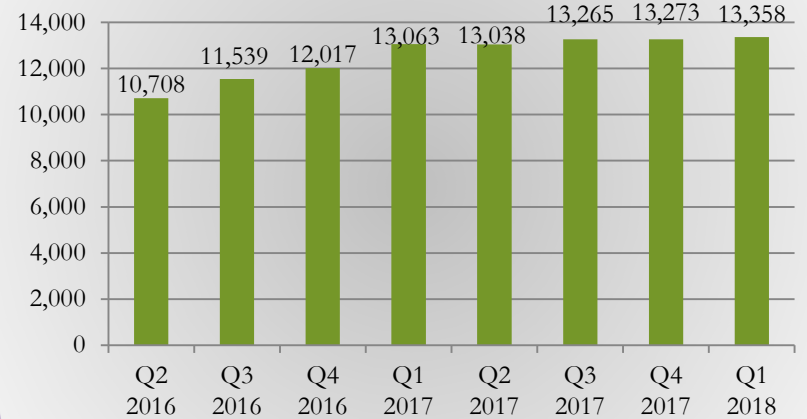
Capital Projects

Pocket Park Storywalk

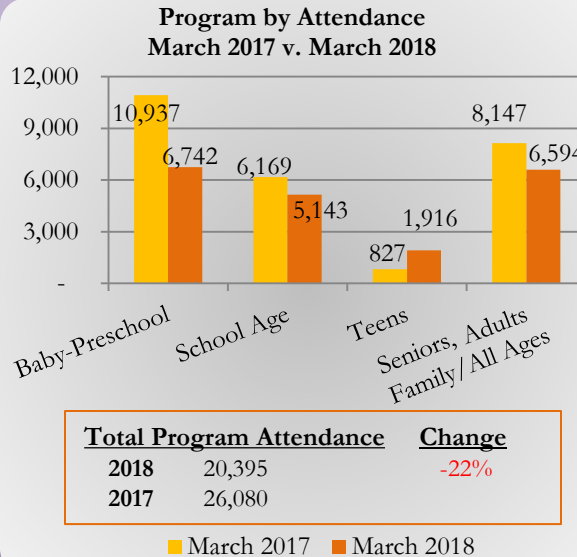
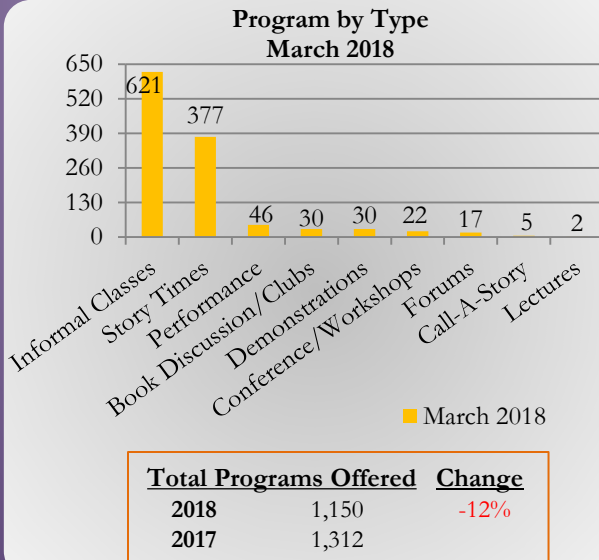
Computer Use



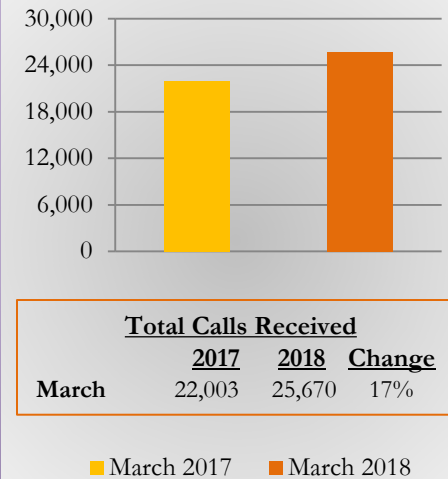
Average Unique Wireless Devices per Week



Programs

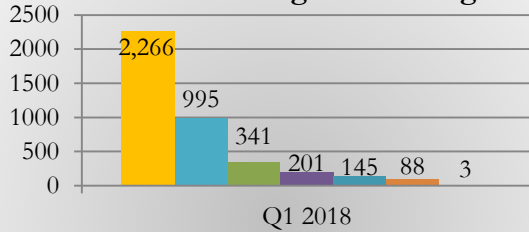


Call A Story

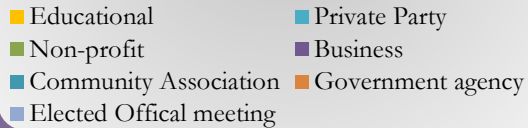


Community Room Usage

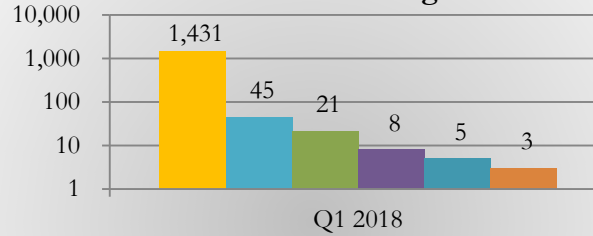
Branches Meeting Room Usage



Total Meetings Held	Q1	Change
2018	4,039	20%
2017	3,373	



Central Room Usage*

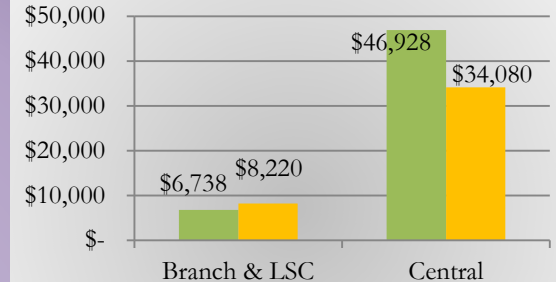


*Beginning Nov. 2017, room usage includes study rooms.

Total Meetings Held	Q1	Change
2018	1,513	2,302%
2017	63	



Rental Fees

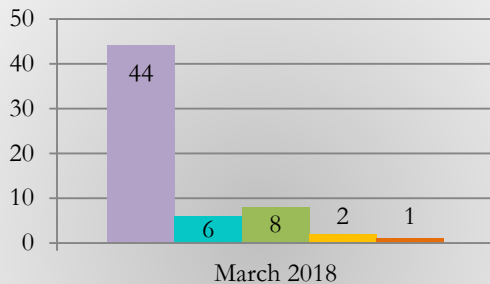


Change: 22% -27%

Q1 2017 Q1 2018

Community Contacts

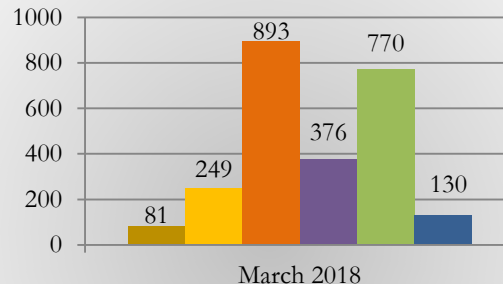
Promotions



Total Promotions 61



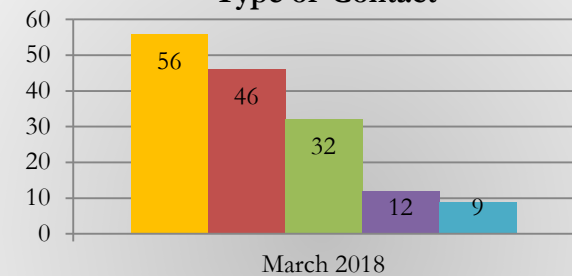
Promotions Attendance



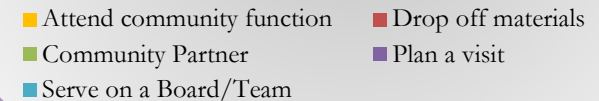
Total Promotions Attendance 2,499



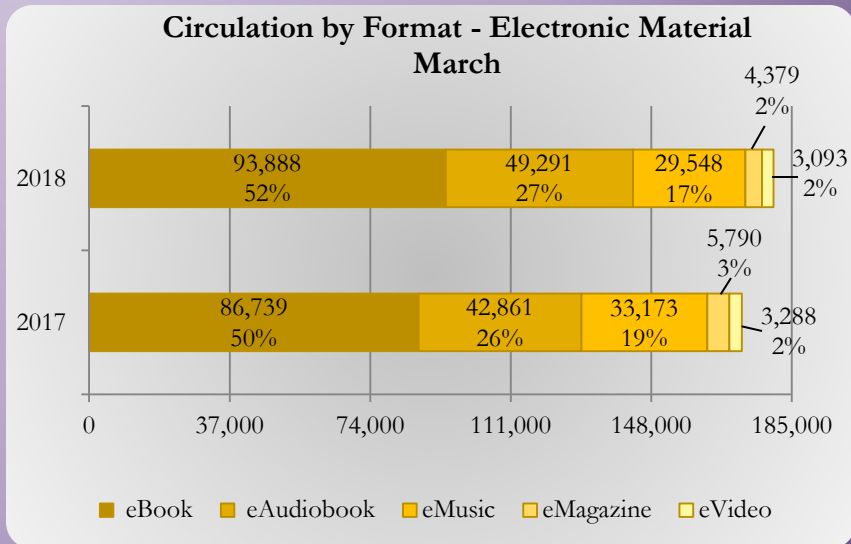
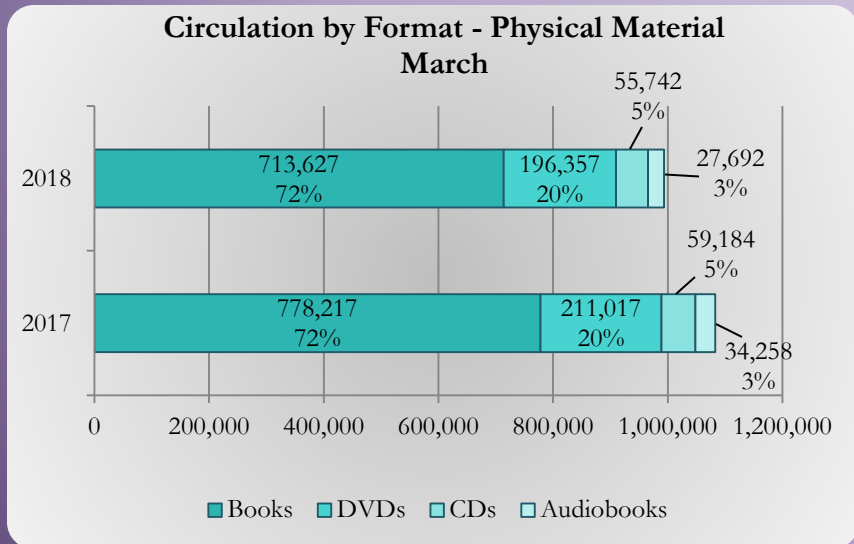
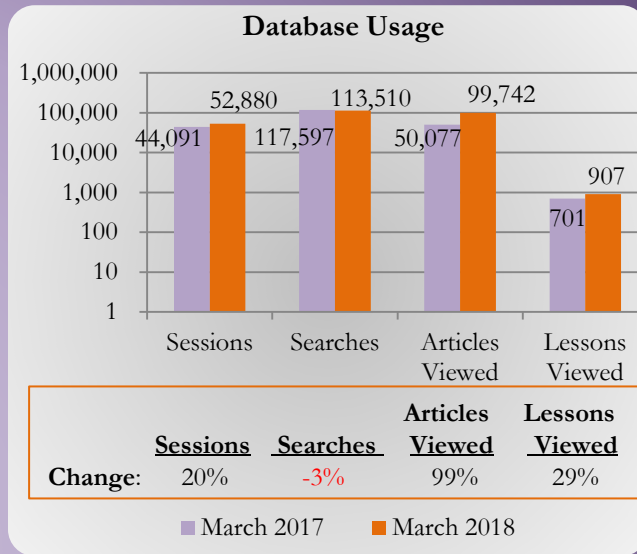
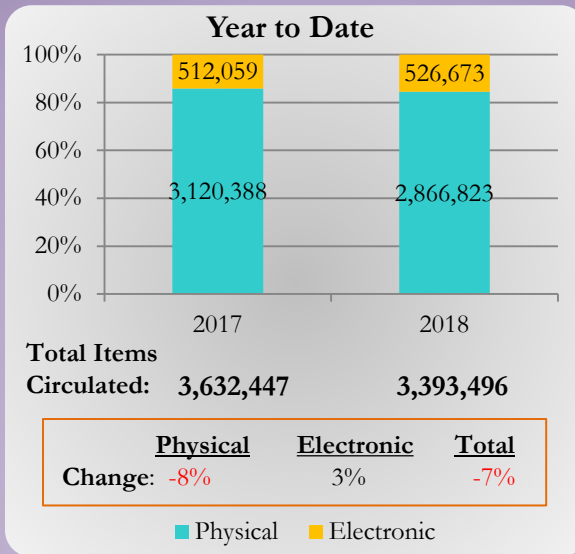
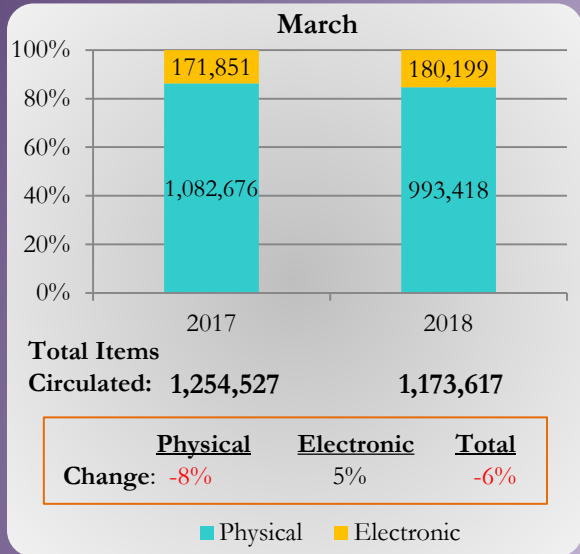
Type of Contact



Total Contacts Made	2017	2018	Change
March	110	155	41%

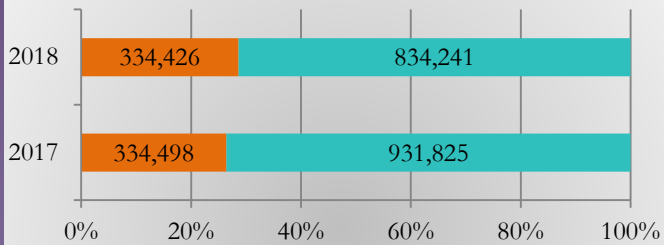


Circulation



Patron Visits

March

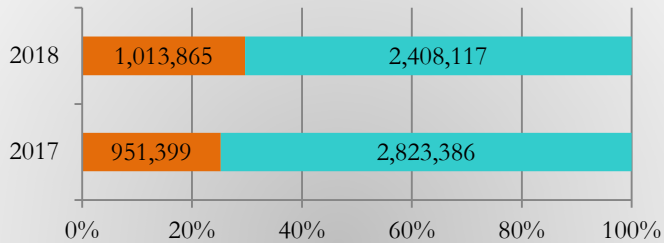


Total Visits		March
2018		1,168,667
2017		1,266,323

	Walk-in	Web Branch	Total
Change	0%	-10%	-8%

■ Walk-in ■ Web Branch

Year to Date



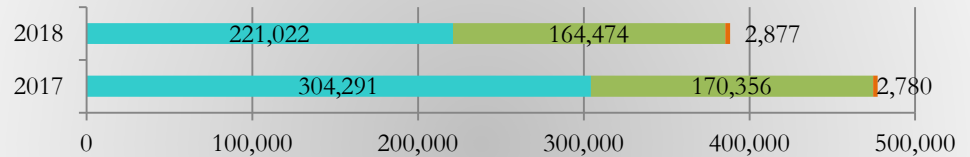
Total Visits		Year-to-Date
2018		3,421,983
2017		3,774,785

	Walk-in	Web Branch	Total
Change	7%	-15%	-9%

■ Walk-in ■ Web Branch

Library Card Use

Total Borrowers



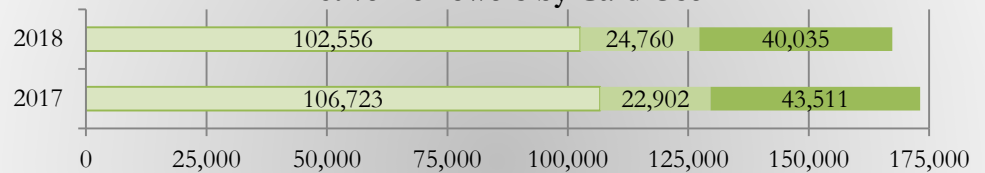
Total Borrowers

2018	388,373
2017	477,427

	All Others	Active	New
Change	-27%	-3%	3%

■ All Others ■ Active ■ New

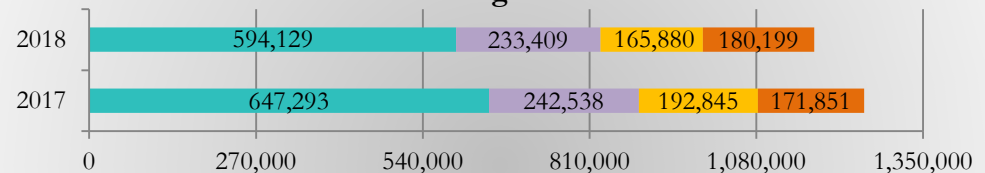
Active Borrowers by Card Use



	Both	Checking-out material	Using public PCs and remote online service
Change	-4%	8%	-8%

■ Both ■ Checking-out material ■ Using public PCs and remote online service

Borrowing Methods



	Renewal	Self-Check	Circ Desk	Electronic
Change	-8%	-4%	-14%	5%

■ Renewal ■ Self-Check ■ Circ Desk ■ Electronic

Strategic Plan Review #31 April 2018

Goal 4: Maximize accessibility to the Library and its services

Strategy: Establish a public library presence of strategic access points throughout the community to maximize accessibility to computers, the collection and other services



Background

Over 90 years ago the Library began its journey to reach unserved populations. First, with the addition of branches in neighborhoods, and then, beginning in the 1952, expanding our presence in the community even further with bookmobile service. From that moment, the nature of the library changed enormously. We became activists for making community contacts. We fostered relationships with people unconnected with the Library by extending information services to a wider section of the Indianapolis population. Instead of waiting for the public to come to us, we went to them.

Over the years, this engagement has been a defining aspect of what the Library means to our city. The Public Library has what Google, Amazon and Facebook do not; the ability to reach into communities, connect personally with people, and offer specific targeted services to meet their information needs. This attribute is what keeps the Library strong and relevant in our community today.

Some of the most important services offered at the Library include preparing children in child care facilities for kindergarten, library cards for school age children, and access to public library materials through school participation in the Shared System. Another critical need for many people is internet access.

The internet has transformed our connection to business, education, and government services, directing us to computers when we need to find a job, do homework, or acquire information about public resources—yet millions of low-income households across the country still lack broadband internet access at home. Pew Research Center’s Internet and American Life Project reported in 2013 that **30%** of US households were without broadband internet access...that percentage more than doubles in some low-income communities.

For years, libraries have supported the digital journey by offering internet access at brick-and-mortar branches. Many are expanding accessibility to information by offering patrons mobile Wi-Fi hotspots for checkout. New York City launched a program in 2015 that provided 10,000 mobile hotspots to patrons across three library systems, and in 2014, Chicago Public Library rolled out its “Internet to Go” pilot program with 100 mobile hotspots across six branches.

Although the methods for reaching people in our community have shifted as times change, the core purpose of the Library remains steadfast. We will always be a forum for unbiased information. We will always seek the best methods for providing access to that information... especially for the underserved.

4-12 Develop a long term plan for outreach services

In libraries, outreach is often described as services for those who are infrequent users, nonusers or underserved. An Outreach Department at IndyPL provides the delivery of non-traditional library services across our community to these targeted groups and therefore must continually reinvent itself to reflect the current needs of the underserved.

Our Strategic Plan calls for IndyPL to “provide an analysis of possible collaborations with community institutions which will enable library services to be delivered in non-traditional ways.” In response to that charge, the Library is examining our outreach efforts and assessing patron needs with the intention of offering new services and improving current practices.

The Shared System at IndyPL illustrates this non-traditional outreach approach to serving our community. The highest level of collaboration between schools and libraries is realized through the sharing of an ILS (Integrating Library System), issuing library cards to all students and providing delivery service to participating schools.

The Library would like to build on this successful model, so we brought two dozen staff and community stakeholders together for a half-day Charrette on March 5th, 2018, designed to;

- **Create a deeper understanding of school libraries as a critical part of the equation for student success,**
- **Recognize the leadership role the Indianapolis Public Library has taken to provide quality information access to schools,**
- **Assess the value of the School/Public Library relationship to our city, and**
- **Determine whether we should expand this shared system service.**

As a result of the conversation, the group envisioned a much deeper engagement between IndyPL and the city’s diverse schools (public, charter, parochial, private)...One built on mutual trust and shared goals. The community group also offered advice for the future, which staff reflected on in a half-day meeting following the Charrette. This advice included the following;

- **IndyPL must take the time to build trust and, ultimately, a true partnership with schools.**
- **Before expanding the Shared System, strengthen the school partnerships that are already in place.**
- **Collect data to provide more evidence of the impact of the Shared System and develop measureable outcomes for what an expanded Shared System could provide.**
- **Build the necessary IndyPL infrastructure to expand the Shared System.**
- **Mount a broad education campaign to inform all stakeholders about the possibilities offered by the Shared System.**

4-13 A new model of service will be created for the Flanner House Community Center in collaboration with the Center as part of the Community Quality of Life Plan



A hotspot is an area where a user can access the Internet via Wi-Fi. A mobile hotspot device enables users to connect to the Internet using a small box with a cell phone data plan that they can bring with them wherever they go. Similar to a data plan for a cell phone, as long as the device can connect to the cell tower users can access the Internet. The device itself emits a Wi-Fi signal that users can connect their personal devices to, like a laptop, tablet, or smart phone, in order to use the Internet.

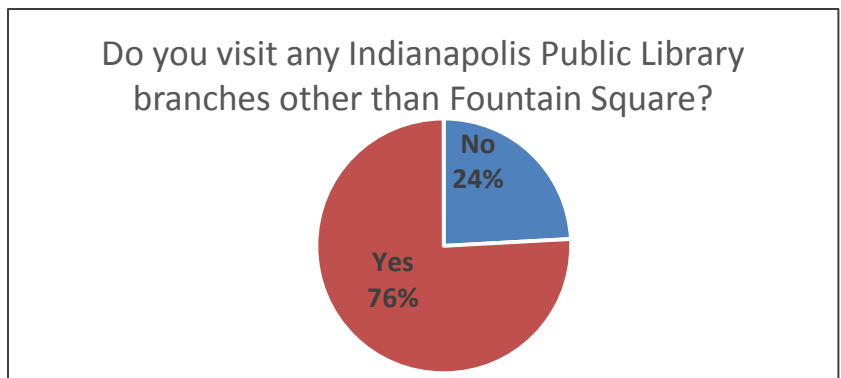
Through the generosity of Google, the Library will purchase 125 mobile hotspots and 125 Chromebooks this year to circulate to patrons at the Brightwood and Flanner House Branch Libraries. While any patron of these branches will be able to check the technology out from the Library, it will be targeted for persons seeking to improve their technology skills, or overall access to technology, as part of a path toward employment. We will identify persons in this target demographic by relying on established partnerships.

The Flanner House Branch takes its name from the Flanner House Community Center, in which it is housed. The Flanner House Branch Library is slated to close its doors in 2019 as the library moves forward with its plan to open a Michigan Road branch and shift the staff to a new building. However, the Community Center will continue its operations and the Library will continue its commitment for providing services of some type to the community; even in the absence of a full branch.

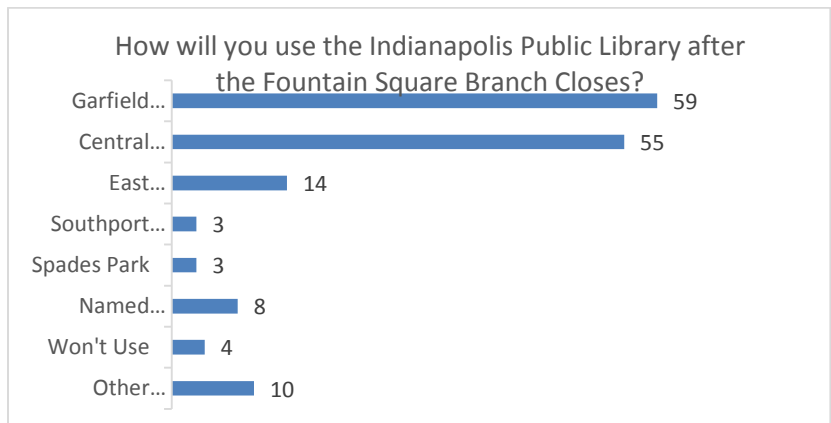
One new service will be mobile hotspots and Chromebooks available for the Flanner House Community Center in its Economic Development, Community Asset Development, and Child & Youth Development Center programs. Specifically, we will make this technology available for the Entrepreneurs for Youth program at Flanner House, which develops business skills in 13-14 year olds, and the Skills to Success program, which develops writing skills.

4-14 Identify opportunities for Library access and service in the Fountain Square area in collaboration with Southeast Neighborhood Development, Inc. and other community partners

As part of the Library Strategic Plan, extensive research was conducted in 2014 to understand the demographics, trends and patron usage of all Library facilities. As a result, a long-range facilities plan was developed, recommending the elimination of leased facilities and the reduction of gaps in services areas. Fountain Square Branch fit the criteria. In preparation, the Library conducted a survey to assess current Library usage of the Fountain Square Branch and use the results to ensure neighboring branches are ready to serve these residents in the future. **116** patrons completed at least part of the seven questions. Surveys were completed online (**45**) and as paper handouts at the branch (**71**).



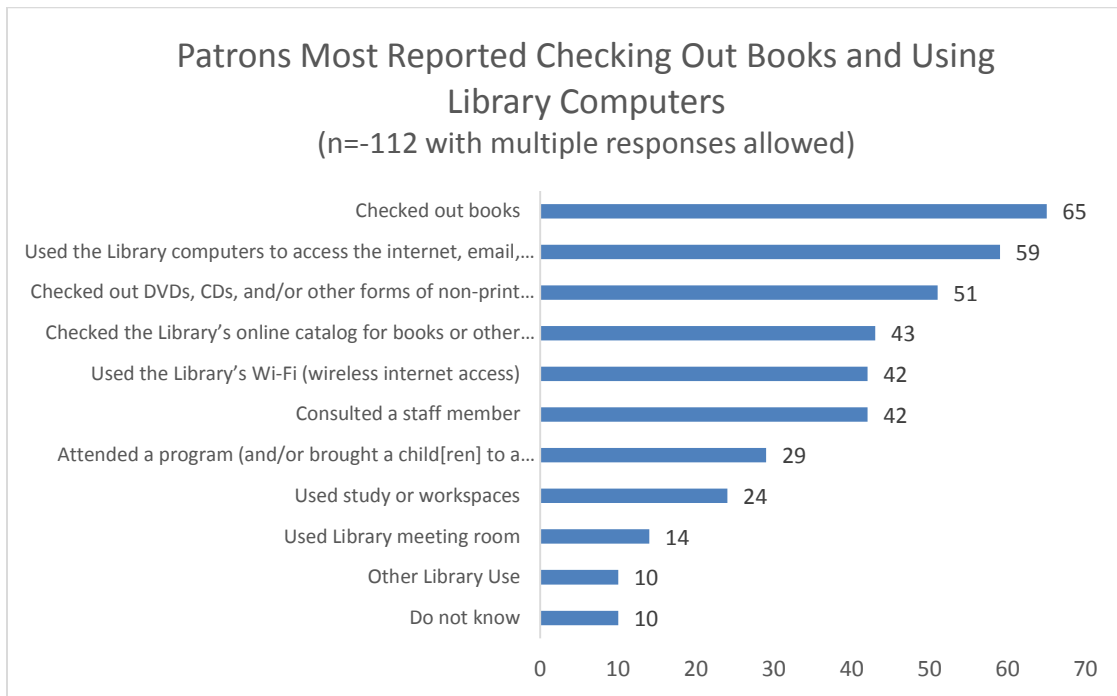
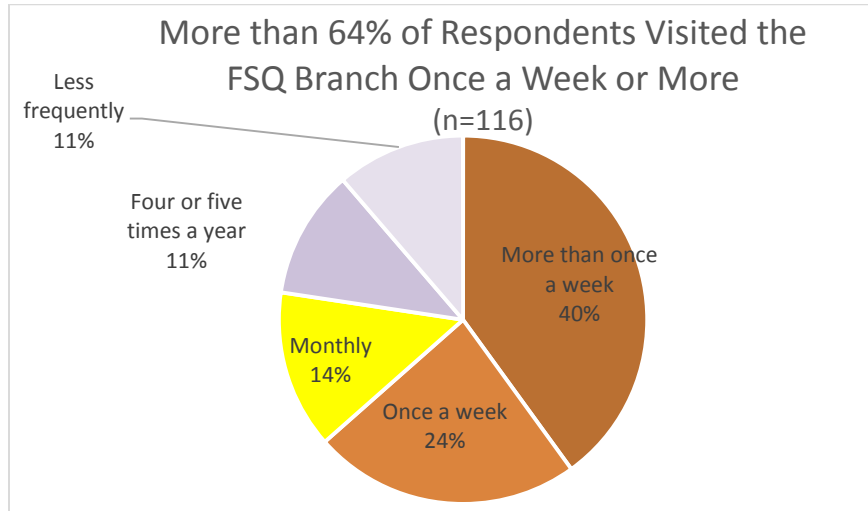
76% of the respondents reported they also visited other branches in addition to the Fountain Square branch. When asked what branches they will visit when Fountain Square closes, **59** people said Garfield Park Branch and **55** would use the Central Library.



The next two graphs illustrate the type of Library user who responded to the survey. These respondents were overwhelmingly power users who visit the branch at least once a week (**64%**) and live in close proximity to the Fountain Square branch. Most of these visitors used the Library in traditional ways: checking out materials, taking advantage of our internet access and asking for assistance from staff.

Of the **forty-five** respondents that provided additional comments, **twenty-four** expressed sadness about the closing of the branch or requested it remain open. **Thirteen** individuals provided positive feedback about the library system or the Fountain Square branch. Only **four**

individuals commented on the negative impact the closing was going to have on other residents of the neighborhood.



4-15 Identify additional community centers or social service agencies where the successful partnerships with the Forest Manor, Mary Rigg and Boner Centers could be replicated or expanded

Although the rate of homelessness has been growing for decades, today's society is witnessing more homeless youth and more homeless people with mental illnesses in the community after deinstitutionalization than ever before. During the day, the homeless are looking for free, safe

places without recrimination or discrimination. The public is also turning to libraries in growing numbers for help with basic life situations; even if they are not homeless.

An IndyPL a survey conducted by the IU School of Social Work in 2018 revealed the type of issues staff faces among patron visitors at the branches and Central. Commonly identified needs include: mental health problems, substance abuse problems, education, employment concerns, financial assistance, medical resources, housing concerns, access to computers/phone/other technology, parenting skills, literacy skills, and transportation problems.

When asked how staff meets these needs, most indicated they were not trained as social workers, but felt they could assess needs and make referrals. This included calling agencies for help, providing resources like snack packs and hygiene kits, and most importantly, to be welcoming and supportive. Many Library staffers feel they must help users find shelter, food, and other public services, as more and more people seem to fall between the cracks. Partly, this is because they get to know patrons, especially those who come in on a regular basis. Included among staff responses were also a percentage of staff who felt providing this social support was outside the role of the Public Library.

When asked to rate how well staff thought their branch was doing to specifically meet the needs of patrons experiencing homelessness/poverty, branch survey participants ranked efforts at a **2.75 (scale of 1-5 with 1 not meeting needs and 5 meeting needs extremely well)**. Staff at Central rated their efforts slightly higher than the overall average at **3.05**.

Recommendations for improvement from the staff survey included a long list of ways to better serve these patrons with special needs. These included more community partnerships with other social agencies. The comments shared here, represent an overview of the survey. A full report will be released this month which the Library will review and recommend improvements.

4-16 Explore potential co-locations with schools, universities, city agencies or in other public buildings to achieve Library access and visibility

In Brightwood, Martin University is initiating an Education Zone. The goal of the zone is to provide comprehensive educational support and services to mothers and children in the Brightwood neighborhood through grade 5. As a participant in this program, the Library has committed to offering services to Education Zone participants.

The Library's component of the Education Zone will be the availability of mobile hotspots and Chromebooks. Because the Education Zone will not fully launch until year two of the grant period, the technology will be made available to the participants in the Library's Job Center programs as well.

The Library has identified a Public Services Librarian who will become the primary contact person and coordinate the distribution, maintenance, and circulation of the hotspots. This Librarian will be responsible for working with the branch managers of Brightwood and Flanner House to design, evaluate, and adjust service models over the life of the project.



10c

March 2018 Media Report

Below is a summary of highlighted media activity in March for electronic, print and social media. This is a limited view, but it includes several activities the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **McFadden Memorial Lecture featuring Jeff Kinney**
Indianapolis Star, Urban Times, Weekly View, NUVO.net, Westside Community News, Southside Times
(other print coverage occurred in February)
- **Franklin Township Students Receive Library Cards**
Franklin Township Informer, Southside Times
- **Eagle Branch Groundbreaking**
Westside Community News, Northwest Press, Fox59.com and CBS4.com
- **Call-a-Pacer Begins**
Indianapolis Star, Indianapolis Recorder, NUVO.net, Martinsville Reporter-Times, CBS4.com, Weekly View, Southsider Voice, Westside Community News, Hendricks County Flyer

Other media outreach in March occurred on such Library activities as the upcoming Jazz on Indiana Avenue program, Ask-a-Lawyer, National Library Week and spring programs for children.

4 newscasts sent to all staff:

- WISH-TV spot on "Indy Style" about budget-friendly (free) programs available at the Library
- WISH-TV spot on Brightwood Branch moving to new location
- WISH-TV coverage of the McFadden Memorial Lecture featuring Jeff McKinney
- WXIN-TV coverage of the groundbreaking for Eagle Branch

4 YouTube videos posted to website:

- Interview with author Jeff McKinney
- Interview with two fans who traveled cross country to attend McFadden Lecture with Jeff McKinney
- Beech Grove students receive IndyPL Library Card

- Groundbreaking for Eagle Branch

Library Calendar of Events sent to Govt. Access Channel 16:

- Video spot produced specifically for Channel 16 to broadcast as filler between other programming as needed. The station manager reports it is used multiple times daily throughout the month.

Social Media

53 posts published on the official IndyPL Facebook Page:

Top Performing Posts –

- Currently Reading Weekly Book Discussions- Reach of 3.5k, 1.4k, 1.3k, 1.2k
- Fantasy Novel Name Game - Reach of 9.4k
- Mister Rogers Neighborhood #BeMyNeighbor Day celebration- Reach of 5.7k
- Seed Library - Reach of 4.2k
- What exactly does a Librarian Do Article- Reach of 3.8k
- 32 Puns and Jokes Only a True Grammar Nerd Will Get- Reach of 2.6k
- Library of Congress Free Art Collection- Reach of 2.9k

Topics/Events covered on Facebook: Kids Blog posts on Easter and Passover, McFadden Lecture, Public Collection partnership, new book releases, Eagle groundbreaking, job openings at IndyPL, Digital Indy collection highlights, the Indiana Authors Award, Hot Jazz for Cool Kids programs, branch programs and events, and Women's History Month.

97 tweets published on the official IndyPL Twitter Page:

- 54,100 Twitter impressions occurred in October
- 2,764 profile visits
- 253 outside mentions of IndyPL by patrons, community partners, and Indianapolis media
- 60 new followers



Board Action Request

10d1

To: IMCPL Board **Meeting Date:** April 23, 2018

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: April 23, 2018

Subject: Finances, Personnel and Travel Resolution 15-2018

Recommendation: Approve Finances, Personnel and Travel Resolution 15- 2018

Background: The Finances, Personnel and Travel Resolution 15- 2018 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2018.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 15 - 2018

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of March 2018 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **61060** and
62022 through **62234** for a total of
\$1,786,654.73 were issued from the operating bank accounts.

EFT numbers **288** through **357** and
362 through **402** and
404 through **430** and
433 through **438** and
1015 through **1030** for a total of
\$1,262,177.87 were issued from the operating bank accounts.

Warrant numbers **704** through **709** for a total of
\$92.73 were issued from the fines bank account.

Warrant numbers **6320** through **6387** for a total of
\$37,702.36 were issued from the gift bank account.

286 through **287** and
358 through **361** and
403 and
EFT numbers **431** through **432** for a total of
\$11,579.52 were issued from the gift bank account.

Warrant numbers **267602** through **267642** for a total of
\$12,968.80 were issued for employee payroll

Direct deposits numbers **100001** through **100581** and
Direct deposits numbers **120001** through **120587** for a total of

\$933,520.89 were issued for employee payroll
Electronic transfers for payment of taxes and garnishments for a total of
\$344,116.03 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Lillian L. Charleston

Rev. T.D. Robinson

Dorothy R. Crenshaw

Joanne Sanders

Dr. Terri Jett

Dr. David W. Wantz

I have examined the within claims and certify they are accurate:

Patricia A. Payne

Ijeoma Dike-Young
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount	
288	EFT	03/08/2018	ABELL ELEVATOR SERVICE CO	3,893.75	288
289	EFT	03/08/2018	BAKER & TAYLOR	2,334.15	289
290	EFT	03/08/2018	BAKER & TAYLOR	19,898.44	290
291	EFT	03/08/2018	BAKER & TAYLOR	13,465.50	291
292	EFT	03/08/2018	BAKER & TAYLOR	31.09	292
293	EFT	03/08/2018	BRODART COMPANY	967.50	293
294	EFT	03/08/2018	BRODART COMPANY CONTINUATIONS	17.09	294
295	EFT	03/08/2018	CITIZENS THERMAL ENRGY.	26,032.72	295
296	EFT	03/08/2018	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	12,892.40	296
297	EFT	03/08/2018	DELTA DENTAL	349.51	297
298	EFT	03/08/2018	DENISON PARKING	12,664.09	298
299	EFT	03/08/2018	FINELINE PRINTING GROUP	6,047.00	299
300	EFT	03/08/2018	FLEET CARE, INC.	249.53	300
301	EFT	03/08/2018	G4S SECURE SOLUTIONS (USA) INC.	43.95	301
302	EFT	03/08/2018	GRAINGER	85.08	302
303	EFT	03/08/2018	INDIANA PLUMBING AND DRAIN LLC	3,809.00	303
304	EFT	03/08/2018	INDIANAPOLIS ARMORED CAR, INC	130.00	304
305	EFT	03/08/2018	INGRAM LIBRARY SERVICES	1,289.34	305
306	EFT	03/08/2018	IRVINGTON PRESBYTERIAN CHURCH	937.50	306
307	EFT	03/08/2018	MIDWEST TAPE - AUDIOBOOKS ONLY	182.95	307
308	EFT	03/08/2018	MIDWEST TAPE - PROCESSED DVDS	416.71	308
309	EFT	03/08/2018	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	3,211.65	309
310	EFT	03/08/2018	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	6,251.59	310
311	EFT	03/08/2018	OFFICE360	18,077.00	311
312	EFT	03/08/2018	OVERDRIVE INC	5,087.96	312
313	EFT	03/08/2018	PERFECTION GROUP, INC.	3,766.55	313
314	EFT	03/08/2018	RECORD AUTOMATIC DOORS, INC	355.40	314
315	EFT	03/08/2018	RECORDED BOOKS	1,136.81	315
316	EFT	03/08/2018	RICHARD LOPEZ ELECTRICAL, LLC	84,840.00	316
317	EFT	03/08/2018	RICHARD LOPEZ ELECTRICAL, LLC	8,459.65	317
318	EFT	03/08/2018	RICOH USA, INC. - 12882	2,428.01	318
319	EFT	03/08/2018	RICOH USA, INC. - 12882	4,699.42	319
320	EFT	03/08/2018	RYAN FIRE PROTECTION, INC	1,540.00	320
321	EFT	03/08/2018	TITAN ASSOCIATES	105,733.42	321
322	EFT	03/08/2018	TYCO SIMPLEXGRINNELL LP	552.00	322
323	EFT	03/15/2018	ALSCO	325.15	323
324	EFT	03/15/2018	AUSTIN BOOK SALES	3,748.90	324
325	EFT	03/15/2018	BAKER & TAYLOR	15,285.96	325
326	EFT	03/15/2018	BAKER & TAYLOR	7,779.78	326
327	EFT	03/15/2018	CITIZENS THERMAL ENERGY	31,620.45	327
328	EFT	03/15/2018	DANCORP INC. DBA DANCO	650.00	328
329	EFT	03/15/2018	DELTA DENTAL	10,883.28	329
330	EFT	03/15/2018	FINELINE PRINTING GROUP	1,281.00	330
331	EFT	03/15/2018	FLEET CARE, INC.	498.54	331
332	EFT	03/15/2018	G4S SECURE SOLUTIONS (USA) INC.	31,876.66	332
333	EFT	03/15/2018	G4S SECURE SOLUTIONS (USA) INC.	32,137.65	333
334	EFT	03/15/2018	GRAINGER	1.69	334
335	EFT	03/15/2018	INDIANA PLUMBING AND DRAIN LLC	2,219.50	335
336	EFT	03/15/2018	INGRAM LIBRARY SERVICES	1,336.48	336
337	EFT	03/15/2018	J&G CARPET PLUS	1,000.00	337
338	EFT	03/15/2018	JCOS, INC.	46,140.64	338
339	EFT	03/15/2018	LUNA MUSIC	766.20	339
340	EFT	03/15/2018	MARK'S VACUUM & JANITORIAL SUPPLIES	533.00	340
341	EFT	03/15/2018	MIDWEST TAPE - AUDIOBOOKS ONLY	1,439.62	341
342	EFT	03/15/2018	MIDWEST TAPE - PROCESSED DVDS	1,010.27	342
343	EFT	03/15/2018	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	1,818.51	343
344	EFT	03/15/2018	MIDWEST TAPE NON PROCESSED	74.98	344
345	EFT	03/15/2018	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	3,850.11	345
346	EFT	03/15/2018	MIDWEST TAPE, LLC	9,343.94	346
347	EFT	03/15/2018	OVERDRIVE INC	37,980.94	347
348	EFT	03/15/2018	PENGUIN RANDOM HOUSE, INC	126.00	348
349	EFT	03/15/2018	RECORD AUTOMATIC DOORS, INC	430.31	349
350	EFT	03/15/2018	RECORDED BOOKS	3,006.98	350
351	EFT	03/15/2018	RICHARD LOPEZ ELECTRICAL, LLC	5,563.11	351
352	EFT	03/15/2018	RICOH USA, INC. - 12882	5,980.49	352
353	EFT	03/15/2018	RYAN FIRE PROTECTION, INC	1,036.00	353
354	EFT	03/15/2018	STAPLES	1,335.86	354

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount	
355	EFT	03/15/2018	STENZ MANAGEMENT COMPANY, INC	74.25	355
356	EFT	03/15/2018	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,111.03	356
357	EFT	03/15/2018	VALUE LINE PUBLISHING INC.	1,050.00	357
362	EFT	03/22/2018	ABELL ELEVATOR SERVICE CO	2,699.50	362
363	EFT	03/22/2018	ALSCO	325.15	363
364	EFT	03/22/2018	AUSTIN BOOK SALES	3,773.92	364
365	EFT	03/22/2018	BAKER & TAYLOR	1,344.27	365
366	EFT	03/22/2018	BAKER & TAYLOR	409.28	366
367	EFT	03/22/2018	BAKER & TAYLOR	6,502.76	367
368	EFT	03/22/2018	BAKER & TAYLOR	8,908.03	368
369	EFT	03/22/2018	BAKER & TAYLOR	10,660.81	369
370	EFT	03/22/2018	BAKER & TAYLOR	17.41	370
371	EFT	03/22/2018	BRODART - CENTER FOR BLACK LITERATURE & CULTURE	39.10	371
372	EFT	03/22/2018	BRODART COMPANY CONTINUATIONS	194.95	372
373	EFT	03/22/2018	CDW GOVERNMENT, INC.	285.15	373
374	EFT	03/22/2018	DEMCO, INC.	4,697.00	374
375	EFT	03/22/2018	EBSCO INFORMATION SERVICES	42.94	375
376	EFT	03/22/2018	FINELINE PRINTING GROUP	27,779.00	376
377	EFT	03/22/2018	H.J. UмбаUGH & ASSOCIATES	12,675.00	377
378	EFT	03/22/2018	YOUNG ACTOR'S THEATER	500.00	378
379	EFT	03/22/2018	INDIANA PLUMBING AND DRAIN LLC	577.20	379
380	EFT	03/22/2018	INGRAM LIBRARY SERVICES	7,714.93	380
381	EFT	03/22/2018	LUNA MUSIC	4,939.04	381
382	EFT	03/22/2018	MATTHEW BENDER & CO., INC	1,597.07	382
383	EFT	03/22/2018	MERGENT FIS	25,416.00	383
384	EFT	03/22/2018	MIDWEST TAPE - AUDIOBOOKS ONLY	1,099.95	384
385	EFT	03/22/2018	MIDWEST TAPE - PROCESSED DVDS	877.37	385
386	EFT	03/22/2018	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,237.48	386
387	EFT	03/22/2018	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	15,991.66	387
388	EFT	03/22/2018	MIDWEST TAPE, LLC	3,308.93	388
389	EFT	03/22/2018	OVERDRIVE INC	27,773.67	389
390	EFT	03/22/2018	PERFECTION GROUP, INC.	16,125.00	390
391	EFT	03/22/2018	PROQUEST INFORMATION AND LEARNING	1,352.27	391
392	EFT	03/22/2018	RECORDED BOOKS	1,359.27	392
393	EFT	03/22/2018	RICHARD LOPEZ ELECTRICAL, LLC	84,220.00	393
394	EFT	03/22/2018	RICHARD LOPEZ ELECTRICAL, LLC	19,149.87	394
395	EFT	03/22/2018	RICOH USA, INC. - 12882	21,011.17	395
396	EFT	03/22/2018	RYAN FIRE PROTECTION, INC	490.00	396
397	EFT	03/22/2018	STAPLES	6,784.07	397
398	EFT	03/22/2018	STENZ MANAGEMENT COMPANY, INC	6,450.29	398
399	EFT	03/22/2018	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	223.00	399
400	EFT	03/22/2018	TYCO SIMPLEXGRINNELL LP	767.00	400
401	EFT	03/22/2018	ULINE	674.37	401
402	EFT	03/22/2018	VALUE LINE PUBLISHING INC.	447.00	402
404	EFT	03/29/2018	ABELL ELEVATOR SERVICE CO	175.00	404
405	EFT	03/29/2018	AUSTIN BOOK SALES	3,893.46	405
406	EFT	03/29/2018	BACKGROUND BUREAU INC.	35.00	406
407	EFT	03/29/2018	BAKER & TAYLOR	160.35	407
408	EFT	03/29/2018	BAKER & TAYLOR	6,713.46	408
409	EFT	03/29/2018	BAKER & TAYLOR	18,859.63	409
410	EFT	03/29/2018	BAKER & TAYLOR	10,892.17	410
411	EFT	03/29/2018	BRODART COMPANY CONTINUATIONS	298.45	411
412	EFT	03/29/2018	EBSCO INFORMATION SERVICES	33.32	412
413	EFT	03/29/2018	G4S SECURE SOLUTIONS (USA) INC.	1,366.11	413
414	EFT	03/29/2018	INDIANA PLUMBING AND DRAIN LLC	1,093.25	414
415	EFT	03/29/2018	INGRAM LIBRARY SERVICES	1,159.68	415
416	EFT	03/29/2018	J&G CARPET PLUS	710.00	416
417	EFT	03/29/2018	KRATOS PUBLIC SAFETY & SECURITY SOLUTIONS, INC	163.00	417
418	EFT	03/29/2018	LUNA MUSIC	1,086.74	418
419	EFT	03/29/2018	MARK'S VACUUM & JANITORIAL SUPPLIES	1,582.40	419
420	EFT	03/29/2018	MIDWEST TAPE - AUDIOBOOKS ONLY	1,104.63	420
421	EFT	03/29/2018	MIDWEST TAPE - PROCESSED DVDS	942.36	421
422	EFT	03/29/2018	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	266.40	422
423	EFT	03/29/2018	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	6,913.49	423
424	EFT	03/29/2018	MIDWEST TAPE, LLC	1,868.34	424
425	EFT	03/29/2018	PERFECTION GROUP, INC.	423.92	425
426	EFT	03/29/2018	RECORDED BOOKS	239.96	426

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount	
427	EFT	03/29/2018	RYAN FIRE PROTECTION, INC	370.00	427
428	EFT	03/29/2018	THOMSON REUTERS-WEST PUBLISHING CORPORATION	4,801.35	428
429	EFT	03/29/2018	UNIQUE MANAGEMENT SERVICES, INC	8,339.15	429
430	EFT	03/29/2018	VALUE LINE PUBLISHING INC.	1,050.00	430
433	EFT	03/29/2018	DENISON PARKING	6,110.43	433
434	EFT	03/29/2018	H.J. UмбаUGH & ASSOCIATES	7,218.75	434
435	EFT	03/29/2018	IRVINGTON PRESBYTERIAN CHURCH	937.50	435
436	EFT	03/29/2018	OFFICEWORKS	1,907.00	436
437	EFT	03/29/2018	SURVEYMONKEY.COM	360.00	437
438	EFT	03/29/2018	ULINE	254.28	438
1015	EFT	03/01/2018	ADP, INC.	5,062.20	1015
1016	EFT	03/02/2018	ADP, INC.	3,591.02	1016
1017	EFT	03/08/2018	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	91,432.63	1017
1018	EFT	03/09/2018	FIDELITY INVESTMENTS	4,756.78	1018
1019	EFT	03/12/2018	AMERICAN UNITED LIFE INSURANCE CO	3,604.00	1019
1020	EFT	03/16/2018	ADP, INC.	3,591.02	1020
1021	EFT		VOID VOIDED UNUSED	0.00	1021
1022	EFT	03/20/2018	INDIANA DEPARTMENT OF REVENUE	768.07	1022
1023	EFT	03/23/2018	FIDELITY INVESTMENTS	4,856.78	1023
1024	EFT	03/23/2018	AMERICAN UNITED LIFE INSURANCE CO	3,579.00	1024
1025	EFT	03/23/2018	ADP, INC.	1,032.00	1025
1026	EFT	03/23/2018	ADP, INC.	20.00	1026
1027	EFT	03/23/2018	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	90,812.21	1027
1028	EFT	03/01/2018	FIRST AMERICAN TITLE INSURANCE CO	975.00	1028
1029	EFT	03/01/2018	ADP, INC.	3,558.10	1029
1030	EFT	03/30/2018	ADP, INC.	3,574.56	1030
61060	CHECK	03/01/2018	INDIANA NEWSPAPERS	169.60	61060
62022	CHECK	03/08/2018	ACCOUNTING PRINCIPALS	1,170.80	62022
62023	CHECK	03/08/2018	ACTION PEST CONTROL, INC	500.00	62023
62024	CHECK	03/08/2018	ADP, INC.	570.09	62024
62025	CHECK	03/08/2018	AJILON FINANCE	491.28	62025
62026	CHECK	03/08/2018	ALDERSON COMMERCIAL GROUP	15,162.90	62026
62027	CHECK	03/08/2018	ALLDATA	27,500.00	62027
62028	CHECK	03/08/2018	APEX BENEFITS GROUP	12,500.00	62028
62029	CHECK	03/08/2018	APPLIED ENGINEERING SERVICES	1,050.00	62029
62030	CHECK	03/08/2018	AT&T MOBILITY	1,810.60	62030
62031	CHECK	03/08/2018	BEAM, LONGEST & NEFF, LLC	617.50	62031
62032	CHECK	03/08/2018	BEECH GROVE SEWAGE WORKS	140.61	62032
62033	CHECK	03/08/2018	BETSY CRAWFORD	30.00	62033
62034	CHECK	03/08/2018	BLACKMORE & BUCKNER ROOFING	1,739.59	62034
62035	CHECK	03/08/2018	BRUMFIELD LABS	3,000.00	62035
62036	CHECK	03/08/2018	CENTRAL INDIANA HARDWARE	143.40	62036
62037	CHECK	03/08/2018	CENTRAL SECURITY & COMMUNICATIONS	120.00	62037
62038	CHECK	03/08/2018	CITIZENS ENERGY GROUP	8,798.89	62038
62039	CHECK	03/08/2018	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	46,924.78	62039
62040	CHECK	03/08/2018	CONCRETE SURGEONS	750.00	62040
62041	CHECK	03/08/2018	CROSSROADS DOCUMENT SERVICES	60,000.50	62041
62042	CHECK	03/08/2018	CULLIGAN	23.96	62042
62043	CHECK	03/08/2018	CXTEC	480.00	62043
62044	CHECK	03/08/2018	ESPN THE MAGAZINE	14.97	62044
62045	CHECK	03/08/2018	FLANNER HOUSE OF INDIANAPOLIS, INC	2,716.67	62045
62046	CHECK	03/08/2018	GALE GROUP THE	429.50	62046
62047	CHECK	03/08/2018	GLENDALE MALL	24,854.16	62047
62048	CHECK	03/08/2018	GURNEY J. BUSH, INC	474.00	62048
62049	CHECK	03/08/2018	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	1,917.00	62049
62050	CHECK	03/08/2018	HP PRODUCTS CORPORATION	313.32	62050
62051	CHECK	03/08/2018	INDIANA HISTORICAL SOCIETY	44.42	62051
62052	CHECK	03/08/2018	INDIANA NEWSPAPERS, INC.	591.77	62052
62053	CHECK	03/08/2018	INDY FLOOR RESTORE, LLC	5,888.00	62053
62054	CHECK	03/08/2018	INDY FLOOR RESTORE, LLC	19,850.00	62054
62055	CHECK	03/08/2018	J&G CARPET PLUS	525.00	62055
62056	CHECK	03/08/2018	JOURNEY ENGINEERING,	7,500.00	62056
62057	CHECK	03/08/2018	LAKESHORE LEARNING MATERIALS	87.98	62057
62058	CHECK	03/08/2018	LIBRARY IDEAS	162,500.00	62058
62059	CHECK	03/08/2018	LUNA LANGUAGE SERVICES	55.00	62059
62060	CHECK	03/08/2018	MADER DESIGN LLC	3,402.13	62060
62061	CHECK	03/08/2018	MOORE INFORMATION SERVICES, INC	930.75	62061

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER**

OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount	
62062	CHECK	03/08/2018	MOVIE LICENSING USA	20,954.00	62062
62063	CHECK	03/08/2018	PCM-G	4,117.60	62063
62064	CHECK	03/08/2018	PFM TRUCK CARE CENTER	124.15	62064
62065	CHECK	03/08/2018	R.E. DIMOND AND ASSOCIATES, INC.	1,162.49	62065
62066	CHECK	03/08/2018	RADWAY PIANO SERVICE	95.00	62066
62067	CHECK	03/08/2018	REED DRAPERY SERVICE	81.00	62067
62068	CHECK	03/08/2018	REPROGRAPHIX, INC	10.40	62068
62069	CHECK	03/08/2018	RITZ CHARLES CARMEL	6,526.25	62069
62070	CHECK	03/08/2018	ROBERTS' DISTRIBUTORS, LP	25.74	62070
62071	CHECK	03/08/2018	SAKURA FUQUA	150.00	62071
62072	CHECK	03/08/2018	SAMS TECHNICAL PUBLISHING	2,250.00	62072
62073	CHECK	03/08/2018	SENSORY TECHNOLOGIES	7,292.58	62073
62074	CHECK	03/08/2018	SIGNARAMA DOWNTOWN INDIANAPOLIS	737.05	62074
62075	CHECK	03/08/2018	SMARTFISH, INC	1,500.00	62075
62076	CHECK	03/08/2018	SONDHI SOLUTIONS	3,465.00	62076
62077	CHECK	03/08/2018	STENZ CONSTRUCTION CORPORATION	139,826.70	62077
62078	CHECK	03/08/2018	IMCPL - STENZ CONSTRUCTION CORP. -- RETAINAGE	15,536.30	62078
62079	CHECK	03/08/2018	TACTIC	34,762.50	62079
62080	CHECK	03/08/2018	THE HARMON HOUSE L.L.C.	900.00	62080
62081	CHECK	03/08/2018	TINT KING L.L.C.	1,275.00	62081
62082	CHECK	03/15/2018	500 FESTIVAL, INC	675.00	62082
62083	CHECK	03/15/2018	A CLASSIC PARTY RENTAL CO	150.00	62083
62084	CHECK	03/15/2018	ACCOUNTING PRINCIPALS	1,112.26	62084
62085	CHECK	03/15/2018	AFSCME COUNCIL IKOC 962	2,085.50	62085
62086	CHECK	03/15/2018	AJILON FINANCE	614.10	62086
62087	CHECK	03/15/2018	AMERICAN UNITED LIFE INSURANCE CO	1,811.76	62087
62088	CHECK	03/15/2018	AMERICAN UNITED LIFE INSURANCE CO	3,494.72	62088
62089	CHECK	03/15/2018	ANTHEM INSURANCE COMPANIES, INC	337,500.00	62089
62090	CHECK	03/15/2018	APPLIED ENGINEERING SERVICES	1,750.00	62090
62091	CHECK	03/15/2018	ARAB TERMITE AND PEST CONTROL INC	1,686.00	62091
62092	CHECK	03/15/2018	ARSEE ENGINEERS, INC	1,875.00	62092
62093	CHECK	03/15/2018	ASCENT 121	100.00	62093
62094	CHECK	03/15/2018	ATC GROUP SERVICES, LLC	9,388.75	62094
62095	CHECK	03/15/2018	AUTOMATIC DOOR & GLASS SPECIALISTS, INC.	1,056.43	62095
62096	CHECK	03/15/2018	BEAM, LONGEST & NEFF, LLC	1,378.00	62096
62097	CHECK	03/15/2018	BLACKMORE & BUCKNER ROOFING	264.91	62097
62098	CHECK	03/15/2018	BUSINESS FURNITURE CORPORATION	3,870.00	62098
62099	CHECK	03/15/2018	BUSINESS FURNITURE CORPORATION	375.00	62099
62100	CHECK	03/15/2018	CENTRAL SECURITY & COMMUNICATIONS	3,540.00	62100
62101	CHECK	03/15/2018	CITIZENS ENERGY GROUP	4,445.63	62101
62102	CHECK	03/15/2018	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	25,867.50	62102
62103	CHECK	03/15/2018	DACO GLASS & GLAZING INC	780.00	62103
62104	CHECK	03/15/2018	DANIEL AXLER	959.59	62104
62105	CHECK	03/15/2018	DECATUR (PETTY CASH)	26.73	62105
62106	CHECK	03/15/2018	DESIGN-AIRE ENGINEERING, INC.	5,000.00	62106
62107	CHECK	03/15/2018	EF MARBURGER	5,900.00	62107
62108	CHECK	03/15/2018	GALE GROUP THE	13,247.74	62108
62109	CHECK	03/15/2018	GENUINE PARTS COMPANY-INDIANAPOLIS	62.26	62109
62110	CHECK	03/15/2018	GRANT KEY	320.00	62110
62111	CHECK	03/15/2018	GUARDIAN	15,469.12	62111
62112	CHECK	03/15/2018	HP PRODUCTS CORPORATION	123.98	62112
62113	CHECK	03/15/2018	INDIANA DEPARTMENT OF HOMELAND SECURITY	120.00	62113
62114	CHECK	03/15/2018	INDIANA DEPARTMENT OF HOMELAND SECURITY	120.00	62114
62115	CHECK	03/15/2018	IMPACT SIGN & GRAPHICS	65.00	62115
62116	CHECK	03/15/2018	INDIANAPOLIS POWER & LIGHT COMPANY	69,791.87	62116
62117	CHECK	03/15/2018	INDY SHADES, INC.	1,922.00	62117
62118	CHECK	03/15/2018	INGERSOLL RAND COMPANY	521.53	62118
62119	CHECK	03/15/2018	JACKIE NYTES	33.00	62119
62120	CHECK	03/15/2018	KONE, INC	914.78	62120
62121	CHECK	03/15/2018	KST SECURITY, INC.	616.25	62121
62122	CHECK	03/15/2018	LEGALSHIELD	276.00	62122
62123	CHECK	03/15/2018	LOCKERBIE SQUARE CABINET CO	1,342.00	62123
62124	CHECK	03/15/2018	MACALLISTER MACHINERY CO., INC	544.00	62124
62125	CHECK	03/15/2018	MAYREALTORS, LLC	800.00	62125
62126	CHECK	03/15/2018	MCGINTY CONVEYORS INC.	1,317.50	62126
62127	CHECK	03/15/2018	MEETING PROFESSIONALS INTERNATIONAL	479.00	62127
62128	CHECK	03/15/2018	NCSA LITERATUR	109.00	62128

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount	
62129	CHECK	03/15/2018	PITNEY BOWES, INC.	334.92	62129
62130	CHECK	03/15/2018	REPUBLIC WASTE SERVICES	6,239.19	62130
62131	CHECK	03/22/2018	AJILON FINANCE	1,842.30	62131
62132	CHECK	03/22/2018	ALICIA CAIN, PUBLISHER	75.00	62132
62133	CHECK	03/22/2018	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	77,984.00	62133
62134	CHECK	03/22/2018	ASSOCIATION OF GOVERNMENT ACCOUNTANTS	110.00	62134
62135	CHECK	03/22/2018	AT&T	2,349.66	62135
62136	CHECK	03/22/2018	AT&T	124.35	62136
62137	CHECK	03/22/2018	AT&T	1,880.42	62137
62138	CHECK	03/22/2018	BUSINESS & LEGAL REPORTS, INC	3,828.00	62138
62139	CHECK	03/22/2018	CDW GOVERNMENT, INC.	7,159.53	62139
62140	CHECK	03/22/2018	CENTRAL SECURITY & COMMUNICATIONS	405.00	62140
62141	CHECK	03/22/2018	CENTRAL TECHNOLOGY INC	26,208.00	62141
62142	CHECK	03/22/2018	CHRISTIAN BOOK DISTRIBUTORS	405.65	62142
62143	CHECK	03/22/2018	CITIZENS ENERGY GROUP	1,400.06	62143
62144	CHECK	03/22/2018	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	4,517.50	62144
62145	CHECK	03/22/2018	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,835.00	62145
62146	CHECK	03/22/2018	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	6,751.22	62146
62147	CHECK	03/22/2018	CROSSROADS DOCUMENT SERVICES	35,855.03	62147
62148	CHECK	03/22/2018	DACO GLASS & GLAZING INC	1,097.86	62148
62149	CHECK	03/22/2018	EDC EDUCATIONAL SERVICES	2,612.05	62149
62150	CHECK	03/22/2018	EDDIE HURM (PAINTING & SNOW REMOVAL)	150.00	62150
62151	CHECK	03/22/2018	FOUNTAIN BLOCK DEVELOPMENT L.P.	4,963.00	62151
62152	CHECK	03/22/2018	GALE GROUP THE	590.30	62152
62153	CHECK	03/22/2018	GORDON PLUMBING, INC.	4,732.08	62153
62154	CHECK	03/22/2018	GOVERNMENT FINANCE OFFICERS ASSOCIATION	760.00	62154
62155	CHECK	03/22/2018	HALL, RENDER, KILLIAN, HEATH & LYMAN, P.C.	108.00	62155
62156	CHECK	03/22/2018	HORNING ROOFING & SHEET METAL	258.74	62156
62157	CHECK	03/22/2018	INDIANA CHAMBER OF COMMERCE	259.75	62157
62158	CHECK	03/22/2018	INDIANA HISTORICAL BUREAU	199.75	62158
62159	CHECK	03/22/2018	INDIANA NEWSPAPERS, INC.	112.33	62159
62160	CHECK	03/22/2018	INDIANAPOLIS FLEET SERVICES	1,925.46	62160
62161	CHECK	03/22/2018	JP MORGAN CHASE BANK	8.08	62161
62162	CHECK	03/22/2018	JP MORGAN CHASE BANK	9,018.12	62162
62163	CHECK	03/22/2018	KRESS CONSULTING	6,920.00	62163
62164	CHECK	03/22/2018	KRM ARCHITECTURE+	10,320.20	62164
62165	CHECK	03/22/2018	LAKESHORE LEARNING MATERIALS	193.90	62165
62166	CHECK	03/22/2018	LEVEL (3) COMMUNICATIONS, LLC	4,336.30	62166
62167	CHECK	03/22/2018	MAXWELL ASSOCIATES, INC.	2,500.00	62167
62168	CHECK	03/22/2018	MAYREALTORS, LLC	500.00	62168
62169	CHECK	03/22/2018	MCGINTY CONVEYORS INC.	2,040.00	62169
62170	CHECK	03/22/2018	NATIONAL REGISTER PUBLISHING	687.20	62170
62171	CHECK	03/22/2018	OCLC INC	8,863.11	62171
62172	CHECK	03/22/2018	PAYPAL	54.10	62172
62173	CHECK	03/22/2018	PETER VICKERY	250.00	62173
62174	CHECK	03/22/2018	RADWAY PIANO SERVICE	95.00	62174
62175	CHECK	03/22/2018	REPROGRAPHIX, INC	96.00	62175
62176	CHECK	03/22/2018	REPUBLIC WASTE SERVICES	592.37	62176
62177	CHECK	03/22/2018	RESIDENCE INN ALEXANDRIA OLD TOWN DUKE ST	972.53	62177
62178	CHECK	03/22/2018	SAGE PUBLICATIONS INC.	7,878.41	62178
62179	CHECK	03/22/2018	SHERRY HONG	250.00	62179
62180	CHECK	03/22/2018	SIGNARAMA DOWNTOWN INDIANAPOLIS	1,449.10	62180
62181	CHECK	03/22/2018	SONDHI SOLUTIONS	7,646.58	62181
62182	CHECK	03/22/2018	SPRINT PCS	209.94	62182
62183	CHECK	03/22/2018	STENZ CONSTRUCTION CORPORATION	191,821.46	62183
62184	CHECK	03/22/2018	IMCPL - STENZ CONSTRUCTION CORP. -- RETAINAGE	21,313.50	62184
62185	CHECK	03/22/2018	TACTIC	7,087.50	62185
62186	CHECK	03/22/2018	THE CRITERION	22.00	62186
62187	CHECK	03/22/2018	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	584.53	62187
62188	CHECK	03/22/2018	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	626.30	62188
62189	CHECK	03/22/2018	UNITED PARCEL SERVICE	253.30	62189
62190	CHECK	03/22/2018	VLADIMIR KRAKOVICH	500.00	62190
62191	CHECK	03/22/2018	WASHINGTON TIMES NATIONAL WEEKLY	89.95	62191
62192	CHECK	03/22/2018	YEFIM PASTUKH	500.00	62192
62193	CHECK	03/26/2018	CITY OF INDIANAPOLIS	3,552.50	62193
62194	CHECK	03/26/2018	EXPODESIGN, INC.	3,866.00	62194
62195	CHECK	03/26/2018	VARIDESK, LLC	2,765.00	62195

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount	
62196	CHECK	03/27/2018	JP MORGAN CHASE BANK	15,994.17	62196
62197	CHECK	03/29/2018	ASI SIGNAGE INNOVATIONS	697.00	62197
62198	CHECK	03/29/2018	AT&T	1,422.50	62198
62199	CHECK	03/29/2018	BLACKMORE & BUCKNER ROOFING	747.58	62199
62200	CHECK	03/29/2018	CENTER POINT PRESS	101.28	62200
62201	CHECK	03/29/2018	CENTRAL INDIANA SECURITY CORP., LTD	40.00	62201
62202	CHECK	03/29/2018	CENTRAL TECHNOLOGY INC	6,048.00	62202
62203	CHECK	03/29/2018	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	8,880.00	62203
62204	CHECK	03/29/2018	DACO GLASS & GLAZING INC	1,233.00	62204
62205	CHECK	03/29/2018	DUDE SOLUTIONS INC	1,801.75	62205
62206	CHECK	03/29/2018	GOLDMINE	44.95	62206
62207	CHECK	03/29/2018	GRANT KEY	2,865.00	62207
62208	CHECK	03/29/2018	INDIANA DEPARTMENT OF HOMELAND SECURITY	240.00	62208
62209	CHECK	03/29/2018	INDIANA NEWSPAPERS, INC.	1,204.02	62209
62210	CHECK	03/29/2018	INDIANAPOLIS FLEET SERVICES	1,709.01	62210
62211	CHECK	03/29/2018	IRISH MECHANICAL SERVICES, INC.	573.00	62211
62212	CHECK	03/29/2018	OCLC INC	17,829.42	62212
62213	CHECK	03/29/2018	RECYCLING TODAY	24.00	62213
62214	CHECK	03/29/2018	THE JEWISH POST & OPINION	525.00	62214
62215	CHECK	03/29/2018	UNIFORM HOUSE INC. THE	55.86	62215
62216	CHECK	03/29/2018	VANCO	536.45	62216
62217	CHECK	03/29/2018	ADP, INC.	1,326.60	62217
62218	CHECK	03/29/2018	ATC GROUP SERVICES, LLC	3,056.13	62218
62219	CHECK	03/29/2018	BEECH GROVE SEWAGE WORKS	140.61	62219
62220	CHECK	03/29/2018	BRIGHTWOOD INVESTORS, LLC	4,041.33	62220
62221	CHECK	03/29/2018	CITIZENS ENERGY GROUP	7,304.58	62221
62222	CHECK	03/29/2018	CMID	3,100.00	62222
62223	CHECK	03/29/2018	CRITERION PICTURES USA, INC.	225.00	62223
62224	CHECK	03/29/2018	FLANNER HOUSE OF INDIANAPOLIS, INC	2,716.67	62224
62225	CHECK	03/29/2018	GLENDALE TOWN CENTER	24,854.16	62225
62226	CHECK	03/29/2018	IMPERIAL RESTORATIONS	230.00	62226
62227	CHECK	03/29/2018	INDIANA BLACK EXPO, INC	725.00	62227
62228	CHECK	03/29/2018	INDIANA NEWSPAPERS	313.07	62228
62229	CHECK	03/29/2018	KELSEY HELEN-KOTNIK	150.00	62229
62230	CHECK	03/29/2018	KEVIN SUMMERS	34.22	62230
62231	CHECK	03/29/2018	PITNEY BOWES, INC.	264.00	62231
62232	CHECK	03/29/2018	SHALOM HEALTH CARE CENTER	50.00	62232
62233	CHECK	03/29/2018	ST. JOSEPH HISTORIC NEIGHBORHOOD ASSOCIATION	50.00	62233
62234	CHECK	03/29/2018	U.S. HEALTHWORKS MEDICAL GROUP IN, PC	81.40	62234
			Total	<u><u>\$ 3,048,832.60</u></u>	

Summary by Transaction Type:

Computer Check	\$ 1,786,654.73
EFT Check	\$ 1,262,177.87
Total Payments	\$ 3,048,832.60
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
 FINES ACCOUNT

No.	Type	Date	Reference	Amount
704	CHECK	VOID	VOIDED UNUSED	\$ -
705	CHECK	03/15/2018	AMOS HANLON BROKAMP	34.98
706	CHECK	03/29/2018	CRISTAL MARGARITA SANZ-HERIZQU	1.00
707	CHECK	03/29/2018	KATHLEEN COWDER	16.50
708	CHECK	03/29/2018	NAKIYAH AMARIS DALE	2.25
709	CHECK	03/29/2018	TAMARA DENICE JOHNSON	38.00
			Total	<u>\$ 92.73</u>

Summary by Transaction Type:

Computer Check	\$92.73
EFT Check	\$0.00
Total Payments	\$92.73
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
286	EFT	03/08/2018	ARCOIRIS RECORDS, INC.	2,000.00
287	EFT	03/08/2018	BAKER & TAYLOR	1,566.72
358	EFT	03/15/2018	BAKER & TAYLOR	538.44
359	EFT	03/15/2018	CDW GOVERNMENT, INC.	77.50
360	EFT	03/15/2018	FINELINE PRINTING GROUP	1,427.00
361	EFT	03/15/2018	INGRAM LIBRARY SERVICES	1,300.50
403	EFT	03/22/2018	FINELINE PRINTING GROUP	4,159.00
431	EFT	03/29/2018	BAKER & TAYLOR	235.14
432	EFT	03/29/2018	TOY INVESTMENTS, INC	275.22
6320	CHECK	03/08/2018	CREATIVE AQUATIC SOLUTIONS, LLC	737.80
6321	CHECK	03/08/2018	DAMITA JO WILLIAMS	250.00
6322	CHECK	03/08/2018	FELECIA WELLINGTON	50.00
6323	CHECK	03/08/2018	HAWTHORNE ELEMENTARY	100.00
6324	CHECK	03/08/2018	IESHIA WEBSTER HARRIS	50.00
6325	CHECK	03/08/2018	IMPACT SIGN & GRAPHICS	225.00
6326	CHECK	03/08/2018	JAYNE WALTERS	43.31
6327	CHECK	03/08/2018	JEREMY SOUTH	250.00
6328	CHECK	03/08/2018	JOEL TUCKER	1,250.00
6329	CHECK	03/08/2018	JOSEFA S. BEYER	75.00
6330	CHECK	03/08/2018	JUST ASK KIKY	75.00
6331	CHECK	03/08/2018	KRIS GOULD	283.40
6332	CHECK	03/08/2018	MARION COUNTY PUBLIC HEALTH DEPARTMENT	200.00
6333	CHECK	03/08/2018	MICHAEL STARKS	44.97
6334	CHECK	03/08/2018	MITY-LITE INC.	573.83
6335	CHECK	03/08/2018	PATTY WALLACE	19.26
6336	CHECK	03/08/2018	PLEASANT RUN ELEMENTARY	100.00
6337	CHECK	03/08/2018	ROHINI TOWNSEND	50.00
6338	CHECK	03/08/2018	SOUTHEAST COMMUNITY SERVICES	176.24
6339	CHECK	03/08/2018	STEPHEN G. BARNES	200.00
6340	CHECK	03/08/2018	TYANNA THOMPSON	50.00
6341	CHECK	03/08/2018	YALONDA J. BROWN	50.00
6342	CHECK	03/08/2018	YMCA - ARTHUR JORDAN BRANCH	70.00
6343	CHECK	03/08/2018	YOLANDA R. LAMAR	50.00
6344	CHECK	03/15/2018	A CLASSIC PARTY RENTAL CO	3,728.36
6345	CHECK	03/15/2018	BARNES & NOBLE	150.00
6346	CHECK	03/15/2018	CAROL J. SCHLAKE	99.18
6347	CHECK	03/15/2018	CHADWICK J. OFFUTT- GILLENWATER	175.00
6348	CHECK	03/15/2018	CHARITY SINGLETON CRAIG	400.00
6349	CHECK	03/15/2018	DYNAMARK GRAPHICS GROUP	1,046.00
6350	CHECK	03/15/2018	GAIL THOMAS STRONG	780.00
6351	CHECK	03/15/2018	HORIZON HOUSE, INC	240.00
6352	CHECK	03/15/2018	IMPACT SIGN & GRAPHICS	630.00
6353	CHECK	03/15/2018	IRVINGTON BRANCH (PETTY CASH)	38.07
6354	CHECK	03/15/2018	JEREMY SOUTH	250.00
6355	CHECK	03/15/2018	LATOYA MARLIN	350.00
6356	CHECK	03/15/2018	LAWRENCE (PETTY CASH)	39.38
6357	CHECK	03/15/2018	MAIN EVENT SOUND & LIGHTING	18,953.00
6358	CHECK	03/15/2018	MARION COUNTY PUBLIC HEALTH DEPARTMENT	400.00
6359	CHECK	03/15/2018	PEGGY WEHR	34.67
6360	CHECK	03/15/2018	PHOENIX RISING DANCE STUDIOS	260.00
6361	CHECK	03/15/2018	SAUNDRA HOLIDAY	150.00
6362	CHECK	03/15/2018	SHANIKA HEYWARD	107.88
6363	CHECK	03/15/2018	TIA JAH WYNNE AYERS	92.80
6364	CHECK	03/15/2018	YMCA - ARTHUR JORDAN BRANCH	210.00
6365	CHECK	03/22/2018	CHADWICK J. OFFUTT- GILLENWATER	75.00
6366	CHECK	03/22/2018	GREGORY HILL	36.00
6367	CHECK	03/22/2018	IRVINGTON BRANCH (PETTY CASH)	46.24
6368	CHECK	03/22/2018	JEREMY SOUTH	250.00
6369	CHECK	03/22/2018	LAWRENCE (PETTY CASH)	31.73
6370	CHECK	03/22/2018	LUCIA M. GONZALEZ	1,000.00
6371	CHECK	03/22/2018	MARION COUNTY PUBLIC HEALTH DEPARTMENT	200.00
6372	CHECK	03/22/2018	PHOENIX RISING DANCE STUDIOS	195.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
6373	CHECK	03/22/2018	RUBY TREGNAGO	300.00
6374	CHECK	03/22/2018	YMCA - ARTHUR JORDAN BRANCH	70.00
6375	CHECK	03/29/2018	CREATIVE AQUATIC SOLUTIONS, LLC	218.99
6376	CHECK	03/29/2018	KATHLEEN LARATTA	49.72
6377	CHECK	03/29/2018	MARY AGNES HYLTON	188.15
6378	CHECK	03/29/2018	MAURICE YOUNG	300.00
6379	CHECK	03/29/2018	SHANIKA HEYWARD	70.14
6380	CHECK	03/29/2018	WILLIAM D. SMITHER	53.84
6381	CHECK	03/29/2018	CAREY INTERNATIONAL, INC.	166.90
6382	CHECK	03/29/2018	CHADWICK J. OFFUTT- GILLENWATER	175.00
6383	CHECK	03/29/2018	DANIEL AXLER	337.50
6384	CHECK	03/29/2018	MARION COUNTY PUBLIC HEALTH DEPARTMENT	400.00
6385	CHECK	03/29/2018	PHOENIX RISING DANCE STUDIOS	260.00
6386	CHECK	03/29/2018	RUBY TREGNAGO	100.00
6387	CHECK	03/29/2018	YMCA - ARTHUR JORDAN BRANCH	70.00
Total				\$ 49,281.88

Summary by Transaction Type:

Computer Check	\$ 37,702.36
EFT Check	\$ 11,579.52
Total Payments	\$ 49,281.88
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

April 23, 2018

PERSONNEL ACTIONS

RESOLUTION 15-2018

NEW HIRES:

- Dustin Jones, Page, Franklin Road, \$9.15 per hour, Effective: 03/13/2018
- Jonathan McWhorter, Page, Franklin Road, \$9.15 per hour, Effective: 03/13/2018
- Suzanne Braun-McGee, Hourly Public Services Associate I, Nora, \$14.08 per hour, Effective: 03/13/2018
- Lori Osting, Public Services Librarian, Central Adult Reference, \$19.15 per hour, Effective: 03/13/2018
- Noemi Lopez, Hourly Computer Lab Assistant I, Learning Curve, \$12.40 per hour, Effective: 03/26/2018
- Darla Andrews, Hourly Public Services Associate I, Pike, \$14.08 per hour, Effective: 04/10/2018
- Marianne Kruppa, Public Services Librarian, Central Adult Reference, \$20.38 per hour, Effective: 04/10/2018
- Jason White, Hourly Public Services Associate I, Lawrence, \$14.08 per hour, Effective: 04/10/2018
- Kyla Decker, Hourly Public Services Associate I, Lawrence, \$14.08 per hour, Effective: 04/10/2018

INTERNAL CHANGES:

- Joan Griffiths from Hourly Public Services Associate I, Nora, \$14.94 per hour to Public Services Librarian, Part-Time (20 Hours), \$18.00 per hour, Effective: 04/01/2018
- Sheila Herring from Library Assistant II, Part-Time (20 Hours), Haughville, \$12.40 per hour to Public Services Associate II, Part-Time (20 Hours), Outreach, \$15.35 per hour, Effective: 04/01/2018
- Deborah Manley from Hourly Job Center Assistant, E38th Street, \$10.20 per hour to Hourly Public Services Associate I, Irvington, \$14.08 per hour, Effective: 04/15/2018
- Paula Scheidler from Computer Lab Assistant II, Part-Time (20 Hours), Wayne to Hourly Computer Lab Assistant II, Wayne, No Change in Pay, Effective: 04/01/2018
- Cheryl Dillenback from Page, Garfield Park, \$9.38 per hour to Hourly Library Assistant II, Garfield Park, \$12.40 per hour, Effective: 04/01/2018
- Benjamin Werle from Page, Glendale to Page at Spades Park, No Change in Pay, Effective: 03/18/2018
- Nicholas Calvert from Computer Lab Assistant II, Part-Time (20 Hours), E38th Street, \$13.44 per hour to Circulation Supervisor I, West Indianapolis, \$18.00 per hour, Effective: 03/18/2018
- Catrina Barnett from Hourly Library Assistant II, Warren, \$12.72 per hour to Processing Assistant, Processing, \$13.36 per hour, Effective: 04/15/2018
- Ladeja McGee from Page, E38th Street, \$10.04 per hour to Hourly Library Assistant II, E38th Street, \$12.40 per hour, Effective: 03/18/2018
- Katherine Hejazi from Computer Lab Assistant II, Full Time, Garfield Park to Computer Lab Assistant II, Part-Time (20 Hours), Garfield Park, No Change in Pay, Effective: 04/01/2018
- Mikaela Smith from Library Assistant II, Part-Time (20 Hours), Garfield Park, to Library Assistant II, Full Time, Garfield Park, No Change in Pay, Effective: 04/01/2018

- Soham Oza from Hourly Job Center Assistant, Pike, \$10.20 per hour to Computer Lab Assistant II, Full Time, Central Adult Reference, \$13.20 per hour, Effective: 04/15/2018
- Keyara Warren from Hourly Summer Reading Clerk, Pike, \$11.85 per hour to Page, Pike, \$9.15 per hour, Effective: 04/01/2018
- Carrie Hale from Page, Irvington, \$9.83 per hour to Hourly Library Assistant II, Lawrence, \$12.40 per hour, Effective: 04/15/2018
- Amy MacNeil from Hourly Library Assistant II, Nora, \$12.40 per hour to Hourly Public Services Associate I, Glendale, \$14.08 per hour, Effective: 04/15/2018
- Anna Lake from Public Services Librarian, Central Adult Reference to Public Services Librarian, Learning Curve, No Change in Pay, Effective: 04/15/2018
- Sheena Hendricks from Page, East 38th, \$9.71 per hour to Hourly Summer Reading Clerk, East 38th, \$10.50 per hour, Effective: 05/27/2018
- Patricia Gray from Page, Wayne, \$9.15 per hour to Hourly Summer Reading Clerk, Wayne, \$12.16 per hour, Effective: 05/27/2018
- Consuelo Zavala from Library Assistant II, Part-Time, Wayne, \$12.40 per hour to Hourly Summer Reading Clerk, Wayne, \$10.50 per hour, Effective: 05/27/2018
- Michelle Sharp from Supervisor Librarian, Central, \$21.15 per hour to Manager, Garfield Park, \$22.83 per hour, Effective: 04/15/2018
- Mahasin Martinson from Technical Support Assistant, IT, \$18.46 per hour to Public Services Librarian, Brightwood, \$19.38 per hour, Effective: 04/29/2018
- Isaiah Stevenson from Hourly Summer Reading Clerk, East 38th, \$11.85 per hour to Computer Lab Assistant II, Part-Time, East 38th, \$13.00 per hour, Effective: 05/13/2018
- Kristen Foland from Hourly Public Services Associate I, Wayne, \$14.07 per hour to Public Services Associate II, Part-Time, Wayne, \$15.34 per hour, Effective: 04/15/2018
- Savannah Montoya from Circulation Supervisor I, InfoZone to Technical Support Assistant, IT, No Change in Pay, Effective: 04/29/2018

RE-HIRES:

- Lacey Daniels, Page, Irvington, \$9.15 per hour, Effective: 03/16/2018

SEPARATIONS:

- Rachel Wagner, Hourly Events Assistant, Events, 1 year and 9 months, Effective: 03/07/2018
- Nichelle Smith, Hourly Library Assistant II, Lawrence, 4 years and 9 months, Effective: 03/14/2018
- Andrea Johnston, Computer Lab Assistant II, West Indianapolis, 1 year, Effective: 03/22/2018
- Ryan LaFerney, Hourly Library Assistant II, Nora, 2 months, Effective: 03/04/2018
- Gabriella Saurini, Hourly Library Assistant II, Nora, 2 months, Effective: 03/23/2018
- Andrew Schemm, HR Generalist, Human Resources, 3 years and 11 months, Effective: 03/23/2018
- Stephanie Whitmore, Hourly Library Assistant II, Central, 43 years and 8 months, Effective: 03/25/2018
- Dustin Jones, Page, Franklin Road, 3 weeks, Effective: 04/05/2018

INACTIVE:

- Abigail Maitland, Page, Southport, Effective: 03/18/2018
- Sung T. Wu, Page, Central Adult Reference, Effective: 04/20/2018

RE-ACTIVATE:

- Adrienne Gordon, Hourly Summer Reading Clerk, Flanner House, Effective: 05/27/2018
- Maxwell Pugh, Hourly Summer Reading Clerk, Eagle, Effective: 05/27/2018
- Robyn McKinney, Hourly Summer Reading Clerk, East 38th, Effective: 05/27/2018
- Aundrelle Balance, Hourly Summer Reading Clerk, East 38th, Effective: 05/27/2018
- Anna Diatlovich, Hourly Summer Reading Clerk, Wayne, Effective: 05/27/2018
- Madison Woodward, Hourly Summer Reading Clerk, Wayne, Effective: 05/27/2018
- Anna Christy McCasland, Hourly Summer Reading Clerk, Warren, Effective: 05/27/2018
- Brittany McFadden, Hourly Summer Reading Clerk, Eagle, Effective: 05/27/2018

RECLASSIFICATION: (None Reported)

ADJUSTMENTS: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES
APRIL 10, 2018

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Tuesday, April 10, 2018 at 5:10 p.m. pursuant to notice given.

1. Call To Order

In the absence of Ms. Sanders, Rev. Robinson called the meeting to order.

2. Roll Call

Members present: Ms. Charleston, Ms. Crenshaw, Ms. Payne and Rev. Robinson

Members absent: Dr. Jett, Ms. Sanders and Dr. Wantz

COMMITTEE REPORTS

3. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders) – Staff Liaison: Sharon Smith

Briefing Report – Michigan Road Branch Project Progress

Construction Progress for March 2018

Sharon Smith advised on Michigan Road Branch construction progress through March 2018.

- Erection of the structural steel has begun and the building is starting to take shape.

Fixtures, Furniture, and Equipment Selection Process

- IndyPL and the design team have started the process for selection of furniture for the Project, with the plan to have the documents ready for quotes in May 2018 with award at the June 2018 Board Meeting.

Construction Schedule Update

- Begin Structural Steel Frame April 5, 2018

- Complete Exterior Masonry May 25, 2018
- Complete Interior Framing June 29, 2018
- Substantial Completion October 24, 2018

Summary Construction Budget Update
Project funded by the 2016 Construction Bond (Fund 476)

- Furniture Budget - \$224,000
- Construction Contingency - \$589,000
- Expenses to Contingency - \$156,712 (unsuitable soils)
- Remaining Contingency - \$432,287
- Percent Remaining Contingency – 73%

4. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg

4 a. General HR Update

Katherine goes through projects that are currently in the works in HR including, Sub/FTE, Employee Survey, Cultural Competency Training, Preparation for Compensation Study in 2019, Compression, Annual Competencies, Finalization of SACC Agreement, Completion of PTO Migration, Filling the open HR Generalist Position.

5. Finance Committee (Dr. David W. Wantz, Chair; Lillian L. Charleston, Joanne M. Sanders) – Staff Liaison: Ije Diké-Young

- a. **2019 Budget Calendar.** Ms. Diké-Young distributed a tentative 2019 budget calendar. The budget process begins with managers submitting their budget requests for 2019 to Ms. Diké-Young. These requests are then reviewed by the Library’s Executive Committee. Once the Executive Committee has approved the managers’ requests, the Library Board will review the budget, hold a public hearing, and approve it at their August Board Meeting. Once the budget has the Board’s approval it is introduced to the City-County Council, reviewed by the Municipal Corporations Committee, and finally adopted by the full Council in October. After the budget has been adopted by the City-County Council, it is passed on to the DLGF for review. They will return the Library’s final budget in early 2019. Ms. Diké-Young noted that the final 2018 budget was returned to the Library by the DLGF in February this year.
- b. **Resolution: Authorization to Issue RFP for Integrated Library System.** Debra Champ, Director of IT presented information about the resolution to authorize the issue of an RFP for an Integrated Library System (ILS). Ms. Champ noted that it is not normally a requirement to receive Board approval to issue an RFP, but Ms. Nytes thought it would be best to inform the Board ahead of time due to the size and impact of this project. The total project of purchasing ILS software, training staff, and implementing the system will cost up to \$2 million. This project will be funded by the 2018 Small Bond Issue.

An ILS handles materials circulation, patron records, materials purchases and classification, interlibrary loan, serials, and reporting. The Library's current ILS is almost 20 years old. The RFP is currently being written, staff is developing a list of required functions they would need from a new ILS. The RFP will ask for quotes and multiple day demos so that staff may see how various systems work and determine whether they meet the Library's needs. It is expected that the new ILS vendor will be selected in August and their contract finalized in December.

- c. **Reminder: April 11, 2018 Municipal Corporations Committee Meeting.** Ms. Nytes reminded the Board that the Library will have two items of business at the April 11, 2018 Municipal Corporations Meeting. Rev. Robinson will be reappointed to the Library Board and the Library's 2018 Small Bond Issue will be introduced to the Committee. The meeting will be held at the IndyGo Headquarters at 1501 West Washington Street at 5:30pm.

6. Other Business

None.

7. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, April 23, 2018, at the Nora Branch Library, 8625 Guilford Avenue, at 6:30 p.m.
- b. **Library Board Committees Meeting** – May 8, 2018, at the Library Services Center, 2450 North Meridian Street, Room 226, at **5:00 p.m.**

8. Adjournment

Rev. Robinson declared the meeting adjourned at 6:15 p.m.





You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

April 25 at 6:30 p.m. – “Stop the Thieves Money Series: Outsmart the Scammers.” You’re invited as Kelly Cropp of Edward Jones will describe common fraud scenarios, resources for help, additional steps for protection, and how to tell between “friend or fraud.” This expert-led series of presentations focuses on protecting individuals from identity theft and scams. Held at the Glendale Branch.

April 27 from 6:30 - 8 p.m. – “Poetry Open Mic Night.” In celebration of National Poetry Month, hear local poets who will share their works during this second annual event. Award-winning poet John Sherman will be the evening’s featured poet. If you would like to present a poem of your own, please register at 317-275-4332. Held at the College Avenue Branch.

April 28 from 10 a.m. - 2 p.m. – “Reach Out and ReadIN!” Be a part of the celebration of language and literacy as families and those of all ages participate in activities that can help build the home libraries of at-risk children. There will be celebrity guest readers, magic, arts and crafts, a musical performance by José-Luis Orozco, and an appearance by Clifford the Big Red Dog! The event supports Reach Out and Read Indiana, dedicated to incorporating books into pediatric care and encouraging families to read aloud together. Held at Central Library.

April 28 at 2 p.m. – “Featuring International Films.” This year-long series of classic or popular international films continues with a free showing of the film, *Together* (PG). This film is in Chinese with English subtitles. The series provides individuals with an opportunity to learn something new about cultures, history and languages. Held at the Warren Branch.

May 2 from 5:30 - 7:30 p.m. – “Eva: A Teach Plus Viewing.” Join Teach Plus for a viewing of the hour-long version of the new documentary from WFYI and Ted Green Films, *Eva*, the incredible story of Holocaust survivor Eva Mozes Kor. Pulled with her family from their Romanian farm, she endured the unconscionable experiments of Nazi doctor Josef Mengele, the “Angel of Death,” and sank into decades of isolation and anger before single-handedly launching the biggest manhunt in history and, ultimately, starting a worldwide movement of healing through forgiveness. Held at Central Library.

May 8 & 15 at 7 p.m. – “Indy 500 Film Festival.” Racing fans can enjoy a series of vintage films highlighting the history of the Indy 500 during this 10th annual festival. This year’s theme focuses on the career of the legendary Dan Gurney, who died earlier in 2018. He competed in nine Indy 500’s, beginning in 1962. The films will focus on his Indy career, his first stock car race at Riverside in 1963, and his participation in the Le Mans F1 race in 1967. Held at the Irvington Branch.

May 15 at 6 p.m. – “God Bless You Mr. Rosewater: Book Discussion.” Join representatives of the Phoenix Theatre for a riveting discussion of Kurt Vonnegut, Jr.’s novel turned titular play, *God Bless You Mr. Rosewater*. Theatre representatives will discuss the musical comedy to be presented May 10 - June 3 as the opening show at the theatre’s new building at 705 N. Illinois Street. Held at Central Library.

We hope to see you at these exciting events!